



**TOWNSHIP OF CHAMPLAIN
REGULAR COUNCIL MEETING**

**December 11, 2018
TOWNSHIP HALL**

MEMBERS PRESENT: Normand Riopel, Mayor
Peter Barton, Councillor
Jacques Lacelle, Councillor
André Roy, Councillor
Michel Lalonde, Councillor
Violaine Tittley, Councillor
Sarah Bigelow, Councillor
Gérard Miner, Councillor

MOTIVATED ABSENCE: Troy Carkner, Councillor

ALSO PRESENT: Paula Knudsen, CAO
Alison Collard, Clerk
Kevin Tessier, Treasurer
James McMahon, Director of Public Works
Lisa Burroughs, Director of Parks & Recreation
Marie Pageau Handfield, Daycare Coordinator

OPENING - 7:00 P.M.

The regular meeting was opened at 7:11 p.m. following the adjournment of the public meeting.

DISCLOSURE OF PECUNIARY INTEREST

None noted.

ADOPTION OF AGENDA

It was

Resolution 2018-400

Moved By: Violaine Tittley

Seconded By: Peter Barton

BE IT RESOLVED THAT Council approve the agenda of the regular meeting of December 11, 2018, as presented.

CARRIED

PRESENTATION BY COUNCIL

None

PRESENTATION - COMMITTEES / CONSULTANTS

None

DEPUTATION

None

STAFF REPORTS

Planning

On-Going Planning Projects

Council reviewed this list. It was

Resolution 2018-401

Moved By: Jacques Lacelle

Seconded By: Gérard Miner

BE IT RESOLVED THAT the on-going planning project list, as updated on December 6, 2018, be received and filed.

CARRIED

Land Severance Application B-061-2018 - Entreprise Davidson Inc., c/o Hilltech Canada Inc.

Council reviewed the planner's report. It was

Resolution 2018-402

Moved By: Gérard Miner

Seconded By: Sarah Bigelow

BE IT RESOLVED THAT the land severance application for Entreprises Davidson Inc. a/s Hilltech Canada Inc.), as well as comments from the Planner, Public Works, and the Chief Building Official, be received and that the land severance application (file B-061-2018) be granted with the following conditions:

1. Payment of the balance of any outstanding taxes, including penalties and interest, shall be paid to the Municipality.
2. A copy of all reference plans associated with this application shall be provided to the Municipality for approval prior to registration.
3. The applicant shall demonstrate that the buildings on the retained lot meets zoning standards or seeks relief via a minor variance application.

CARRIED

Removal of Part Lot Control - G. Dupont General Contractor Inc. - Higginson St & Stanley Ave

Council reviewed the Planner's report. It was

Resolution 2018-403

Moved By: Jacques Lacelle

Seconded By: Sarah Bigelow

BE IT RESOLVED THAT the Planning Department report dated November 20, 2018 regarding an application for a Part Lot Control By-law under Section 50(5) of the Planning Act for 54-56 Stanley Avenue and 153-155 and 157-159 Higginson Street (André P. Barrette agent for G. Dupont General Contractor Inc.) be received and that By-Law 2018-78 be presented for adoption.

CARRIED

ADOPTION OF PLANNING BY-LAWS

By-Law 2018-08 - to amend Zoning By-Law 2000-75 (Martin Choquette)

Council reviewed this proposed by-law. It was

Resolution 2018-404

Moved By: Violaine Tittley

Seconded By: Michel Lalonde

BE IT RESOLVED THAT two readings be granted By-law 2018-08 being a by-law to amend the Zoning By-law 2000-75 for Martin Choquette.

CARRIED

By-Law 2018-78 - Removal of Part Lot Control - Higginson St & Stanley Ave

Council reviewed this proposed by-law. It was

Resolution 2018-405

Moved By: Sarah Bigelow

Seconded By: Peter Barton

BE IT RESOLVED THAT three readings and final passage be granted to By-Law 2018-78, being a By-Law to provide that Sub-section (5) Section 50 of the Planning Act, R.S.O. 1990, Chapter P.13 (as amended), does not apply to Part of Lot 71 on the North side of Higginson Street, to Lots 45 and 46 on the West side of Stanley Avenue, and to Part of Lot 44 on the West side of Stanley Avenue, Registered Plan No. 35, Formerly in the Town of Vankleek Hill, Now in the Township of Champlain, in the County of Prescott, Designated as Parts 1, 2, 3, 4, 5 and 6 on Reference Plan 46R-7917 and that the Clerk be assigned to submit the by-law to the United Counties of Prescott and Russell for final approval.

CARRIED

Administration

Administration Report AD-18-18 - Annual Remuneration - Members of Council

Council reviewed this report. It was

Resolution 2018-406

Moved By: Jacques Lacelle

Seconded By: Violaine Tittley

BE IT RESOLVED THAT Administration Report No. AD-18-18, dated November 30, 2018, regarding the annual remuneration of members of Council be received and that By-Law 2018-75 be brought forward for consideration.

CARRIED

Amendment:

Resolution 2018-407

Moved By: André Roy

Seconded By: Violaine Tittley

BE IT RESOLVED THAT Administration Report No. AD-18-18, dated November 30, 2018 regarding the annual remuneration of members of Council be received and that this matter be tabled until after the Budget meetings in January 2019.

DEFEATED

Administration Report AD-19-18 - Payment of Expenses- Members of Council

Council reviewed this report. It was

Resolution 2018-408

Moved By: Sarah Bigelow

Seconded By: Gérard Miner

BE IT RESOLVED THAT Administration Report No. AD-19-18, dated November 30, 2018, regarding the payment of expenses for members council be received and that By-Law 2018-76 be brought forward for consideration.

CARRIED

Memorandum - Appraisal of Vacant Building - 79 Derby Avenue

This memorandum was provided for information purposes. There was some discussion about the future use of the building. It was

Resolution 2018-409

Moved By: Jacques Lacelle

Seconded By: André Roy

BE IT RESOLVED THAT the following property as being surplus to the needs of the municipality:

Registered Plan Number 35, Part Park F, formerly in the Town of Vankleek Hill, now in the Township of Champlain, County of Prescott, with the civic address of 79 Derby Avenue, Vankleek Hill.

CARRIED

Council Meeting Schedule 2019

It was

Resolution 2018-410

Moved By: Michel Lalonde

Seconded By: Sarah Bigelow

BE IT RESOLVED THAT the Council meeting Schedule for 2019 be approved as presented.

CARRIED

Proposed amendment to the Procedural By-law 2017-63

Pursuant to Section 44 of Procedural By-Law 2017-63, notice was given that Council is considering an amendment to the provisions of By-Law 2017-63 and will present an amendment for review and approval by Council of The Corporation of the Township of Champlain at its meeting of January 15, 2019.

Municipal Freedom of Information & Protection of Privacy Act - Delegation from Head

It was

Resolution 2018-411

Moved By: André Roy

Seconded By: Peter Barton

WHEREAS Council enacted By-law 2018-48 to delegate the powers of Council to the Mayor to act as “Head” for Municipal Freedom of Information and Protection of Privacy (“MFIPPA”) purposes.

BE IT RESOLVED THAT the Council authorize the Mayor to delegate this authority to the Clerk, and in the Clerk’s absence, the Deputy Clerk.

CARRIED

Community Control Group for Emergencies - Mayor's alternate

It was

Resolution 2018-412

Moved By: Jacques Lacelle

Seconded By: Violaine Tittley

WHEREAS, the *Emergency Management and Civil Protection Act* authorizes Council to appoint a member of Council to perform the duties of the Mayor during his/her absence or his/her inability to act;

BE IT RESOLVED THAT the Council appoint Councillor Peter Barton to act as the Mayor's alternate for the purposes of the *Emergency Management and Civil Protection Act*.

CARRIED

Finance

Financial Statements

None

Accounts

Council reviewed this document. It was

Resolution 2018-413

Moved By: Jacques Lacelle

Seconded By: Gérard Miner

BE IT RESOLVED THAT the accounts paid and as presented by the Treasurer on December 11, 2018, be received and filed.

CARRIED

Fire Department

Council reviewed these reports. It was

Resolution 2018-414

Moved By: Jacques Lacelle

Seconded By: Peter Barton

BE IT RESOLVED THAT the monthly Fire Department Reports for November 2018, as submitted by the District 1 and District 2 Chiefs, be received and filed.

CARRIED

District 2 - Monthly Report - November 2018 (CARRIED)

District 1 - Monthly Report - November 2018 (CARRIED)

Parks & Recreation

REC Monthly Report - November 2018

Council reviewed this report. It was

Resolution 2018-415

Moved By: Jacques Lacelle

Seconded By: Gérard Miner

BE IT RESOLVED THAT the monthly Parks and Recreation Report for November 2018, as submitted by the Director of Parks & Recreation, be received and filed.

CARRIED

REC Report REC-01-18 - User Fee changes

Council reviewed this report. It was

Resolution 2018-416

Moved By: Sarah Bigelow

Seconded By: Violaine Tittley

BE IT RESOLVED THAT Recreation Report No. REC-01-18 dated December 11, 2018 regarding the modifications to the Parks and Recreation User Fees be received and that By-Law 2018-77 be brought forward for consideration.

CARRIED

Roads Department

PWD Monthly Report - November 2018

Council reviewed this report. It was

Resolution 2018-417

Moved By: Sarah Bigelow

Seconded By: Gérard Miner

BE IT RESOLVED THAT the Road report for November 2018 as submitted by the Director of Public Works be received and filed.

CARRIED

PWD Memorandum - Highway 34 Connecting Link

This memorandum was provided for information purposes.

Building

CBO Monthly Report - November 2018

Council reviewed this report. It was

Resolution 2018-418

Moved By: Michel Lalonde

Seconded By: Jacques Lacelle

BE IT RESOLVED THAT the Building Department report for November 2018, as submitted by the Chief Building Official, be received and filed.

CARRIED

By-Law Enforcement

BEO Monthly Report - November 2018

Council reviewed this report. It was

Resolution 2018-419

Moved By: Peter Barton

Seconded By: André Roy

BE IT RESOLVED THAT the By-Law Enforcement report for November 2018, as submitted by the By-Law Enforcement Officer, be received and filed.

CARRIED

Day Care Services

DCS Monthly Report - November 2018

Council reviewed this report. It was

Resolution 2018-420

Moved By: Sarah Bigelow

Seconded By: Michel Lalonde

BE IT RESOLVED THAT the Daycare report for November 2018, as submitted by the Daycare Services Coordinator, be received and filed.

CARRIED

DCS Report DC-01-18 - User Fee Increases

Council reviewed this report. It was

Resolution 2018-421

Moved By: Michel Lalonde

Seconded By: Sarah Bigelow

BE IT RESOLVED THAT Daycare Report No. DC-01-18, dated November 30th 2018, regarding fee increases and payable statutory holidays for Daycare Services be received and that By-Law 2018-77 be brought forward for consideration.

BE IT FURTHER RESOLVED THAT Council authorize staff to charge the regular fees for statutory holidays.

CARRIED

Amendment:

Resolution 2018-422

Moved By: André Roy

Seconded By: Violaine Tittley

BE IT RESOLVED THAT Administration Report No. DC-01-18, dated November 30, 2018 regarding the fee increases and payable statutory holidays for Daycare Services be received and that this matter be tabled until after the Budget meetings in January 2019.

DEFEATED

Water-Sewer/Ontario Clean Water Agency

Memorandum - Drinking Water Distribution Systems 2018-2019 Inspection Reports

Council reviewed the memorandum and reports. It was

Resolution 2018-423

Moved By: Jacques Lacelle

Seconded By: Gérard Miner

BE IT RESOLVED THAT the 2018-2019 Ministry of Environment, Conservation and Parks (MECP) Inspection Reports for the Vankleek Hill, Laurentian Park and L'Original Drinking Water Distribution Systems be received and that staff be directed to respond to the recommendations included in the reports.

CARRIED

REPORT OF LIAISON COMMITTEE MEMBERS / COMMITTEE REPORTS

Fire Services

None

Emergency Planning

None

Economic Development and Tourism

None

Drainage

Drainage Monthly Report - November 2018

Council reviewed this report. It was

Resolution 2018-424

Moved By: Jacques Lacelle

Seconded By: Michel Lalonde

BE IT RESOLVED THAT the report for the month of November 2018, as submitted by the Drainage Superintendent be received and filed.

CARRIED

Recycling

None

Library Board

Council examined these two documents. It was

Resolution 2018-425

Moved By: Sarah Bigelow

Seconded By: Peter Barton

BE IT RESOLVED THAT

- (i) the Champlain Township Public Library Report for November 2018; and
- (ii) the minutes of the Champlain Township Public Library Board meeting of October 17, 2018

as submitted by the Chairperson and the Head Librarian, be received and filed.

CARRIED

LIB Monthly Report - November 2018 (CARRIED)

Minutes - October 17, 2018 Meeting (CARRIED)

Public Works

None

Waste Management

None

Mayer Landfill Site

None

Recreation

None

Community Policing Advisory Committee (CPAC)

None

REPORT OF THE MAYOR

None

OTHER BUSINESS

None

ADOPTION OF MINUTES

Minutes - Regular Meeting - November 13, 2018

Council reviewed these set of Minutes. It was

Resolution 2018-426

Moved By: Jacques Lacelle

Seconded By: Gérard Miner

BE IT RESOLVED THAT Council approve the minutes of the Regular meeting of November 13, 2018, as presented.

CARRIED

ADOPTION OF BY-LAWS

By-Law 2018-75 - Annual Remuneration of Members of Council

Council reviewed this proposed by-law. It was

Resolution 2018-427

Moved By: Jacques Lacelle

Seconded By: Gérard Miner

BE IT RESOLVED THAT three readings and final passage be granted By-Law 2018-75, being a by-law to fix the annual remuneration of the members of council of The Corporation of the Township of Champlain.

CARRIED

By-Law 2018-76 - Payment of Expenses of Members of Council

Council reviewed this proposed by-law. It was

Resolution 2018-428

Moved By: Sarah Bigelow

Seconded By: Jacques Lacelle

BE IT RESOLVED THAT three readings and final passage be granted By-Law 2018-76, being a by-law to provide for payment in whole or in part of expenses of the members of council of the Township of Champlain.

CARRIED

By-Law 2018-77 - Amendments to Fee By-law 2015-66

Council reviewed this proposed by-law. It was

Resolution 2018-429

Moved By: Gérard Miner

Seconded By: Sarah Bigelow

BE IT RESOLVED THAT three readings and final passage be granted By-Law 2018-77, being a by-law to amend By-Law 2015-66 (a by-law to consolidate and amend the fees and charges levied by the Municipality).

CARRIED

By-Law 2018-80 - Amendment to Vankleek Hill By-law 954 - and to appoint members to Library Board

Council reviewed this proposed by-law. It was

Resolution 2018-430

Moved By: Violaine Tittley

Seconded By: Peter Barton

BE IT RESOLVED THAT three readings and final passage be granted By-Law 2018-80, being a by-law to amend Vankleek Hill By-Law 954 and to appoint members to the Champlain Public Library Board.

CARRIED

By-Law 2018-81 - Appointment of members to Committee of Adjustment

Council reviewed this proposed by-law. It was

Resolution 2018-431

Moved By: André Roy

Seconded By: Violaine Tittley

BE IT RESOLVED THAT three readings and final passage be granted By-Law 2018-81, being a by-law to appoint members to the Champlain Committee of Adjustment.

CARRIED

By-Law 2018-82 - Appointment of Committee Members

Council reviewed this proposed by-law. It was

Resolution 2018-432

Moved By: André Roy

Seconded By: Jacques Lacelle

BE IT RESOLVED THAT three readings and final passage be granted By-Law 2018-82, being a by-law to appoint Committee Members for the Corporation of the Township of Champlain.

CARRIED

CORRESPONDENCE (for action)

Eastern Ontario Snow Mobile Club - Land Use Permission

It was

Resolution 2018-433

Moved By: André Roy

Seconded By: Peter Barton

BE IT RESOLVED THAT Council authorize the entering into of a Memorandum of Understanding between the Eastern Ontario Snowmobile Club and The Township of Champlain which would allow the Eastern Ontario Snowmobile Club valid permitted and exempted snowmobiles and their rider the right to use the back portion of the Township property at 925 County Road 17 between December 1st and April 1st until such time as the MOU is revoked by either party.

CARRIED

Town of Kearney - Voters' List for municipal elections

It was

Resolution 2018-434

Moved By: Gérard Miner

Seconded By: Sarah Bigelow

BE IT RESOLVED THAT the Town of Kearney's resolution dated November 21, 2018 requesting that the provincial government re-establish a multi-stakeholder working group between the Ministry of Municipal Affairs, the Ministry of Finance, AMCTO, MPAC and Elections Ontario to explore and identify ways to create and maintain the Voters' List for Municipal Elections, be endorsed.

CARRIED

Town of Hawkesbury - Francophone Rights Ontario

It was

Resolution 2018-435

Moved By: Michel Lalonde

Seconded By: Gérard Miner

BE IT RESOLVED THAT the Town of Hawkesbury's resolution R-365-18 dated November 26, 2018, requesting that the government of Ontario review their decision affecting the rights of francophones in Ontario, be filed.

CARRIED

Resolution 2018-436

Moved By: Gérard Miner

Seconded By: Jacques Lacelle

WHEREAS the Township of Champlain is a bilingual community;

AND WHEREAS Champlain Township is very disappointed that the Provincial Government saw fit to cut francophone services; given that Francophones receive limited services in the first place;

AND WHEREAS the amount of monies to be saved by the abolition of the French language services in Ontario is minimal;

BE IT RESOLVED THAT the Council of the Corporation of the Township of Champlain demands that the Provincial Government reverse its decision to cut francophone services; in particular that it reverse its decision to transfer the French Commissioner's mandate to the Ontario Ombudsman, and that it reinstate the Office of the French Language Services Commissioner as it was before.

BE IT FURTHER RESOLVED THAT the Council of the Corporation of the Township of Champlain demands that the Provincial Government reverse its decision to abolish the project of the French University of Ontario; as well as its decision to cut funding to certain francophone projects.

CARRIED

CORRESPONDENCE (for information)

Minister's Letter to Municipalities - Ontario Cannabis Legalization Implementation Fund (OCLIF)

Resolution 2018-437

Moved By: Gérard Miner

Seconded By: Peter Barton

BE IT RESOLVED THAT the Minister of Finance's Letter to Municipalities, dated November 20, 2018 regarding the Ontario Cannabis Legalization Implementation Fund (OCLIF) is received and that this matter be tabled until the January 15, 2019 meeting.

CARRIED

QUESTION PERIOD

There were no questions from the public.

IN CAMERA

At 9:06 p.m. Council decided to go into a closed meeting to discuss litigation and labour relations. It was

Resolution 2018-438

Moved By: Jacques Lacelle

Seconded By: Sarah Bigelow

BE IT RESOLVED THAT Council go in-camera for the purpose of discussing employee relations; as well as litigation, as provided under sections 239.(2)(d) and (e) of the *Municipal Act, 2001*.

CARRIED

Litigation

Labour Relations - Personnel Policy Update

The Regular meeting resumed at 9:51 p.m.

ADOPTION OF BY-LAWS

By-Law 2018-79 - Amendment to By-Law 2009-52 - Personnel Policy Manuel

It was

Resolution 2018-442

Moved By: Jacques Lacelle

Seconded By: Sarah Bigelow

BE IT RESOLVED THAT Administration Report No. AD-20-18, dated December 6th, 2018, submitted by the Chief Administrative Officer (CAO) regarding proposed changes to the Personnel Policy Manual be received and that By-law 2018-79 to amend By-law 2009-52 (Personnel Policy Manual) be brought forward for consideration.

BE IT FURTHER RESOLVED THAT the 2.7% indexation be applied to employees not includes in the personnel policy such as firefighters, cross guards, water meter readers, cleaning staff, etc.

CARRIED

Resolution 2018-443

Moved By: Jacques Lacelle

Seconded By: Sarah Bigelow

BE IT RESOLVED THAT three readings and final passage be granted By-Law 2018-79, being a by-law to amend By-Law 2009-52 (Personnel Policy Manual).

CARRIED

NEXT MEETING

- Regular Meeting - January 15, 2019

CONFIRMING BY-LAW

By-Law 2018-83

Having dealt with the matters at hand, it was

Resolution 2018-444

Moved By: Peter Barton

Seconded By: Gérard Miner

BE IT RESOLVED THAT three readings and final passage be given By-Law 2018-83, being a by-law to confirm the proceedings of Council at its meeting of December 11, 2018.

CARRIED

ADJOURNMENT

Subsequently, it was

Resolution 2018-445

Moved By: Jacques Lacelle

Seconded By: Violaine Tittley

BE IT RESOLVED THAT Council adjourn until January 15, 2019, at the Champlain Township Hall Council chambers at 7:00 p.m. or at the call of the Mayor or Clerk.

CARRIED

The meeting was adjourned at 9:56 p.m.

NORMAND RIOPEL, MAYOR

ALISON COLLARD, CLERK