



**TOWNSHIP OF CHAMPLAIN  
COMMITTEE OF THE WHOLE MEETING**

**December 3, 2019  
TOWNSHIP HALL**

MEMBERS PRESENT: Normand Riopel, Mayor  
Peter Barton, Councillor  
Jacques Lacelle, Councillor  
André Roy, Councillor  
Michel Lalonde, Councillor  
Violaine Tittley, Councillor  
Sarah Bigelow, Councillor  
Gérard Miner, Councillor

MOTIVATED ABSENCE: Troy Carkner, Councillor

ALSO PRESENT: Paula Knudsen, CAO  
Alison Collard, Clerk  
Kevin Tessier, Treasurer  
James McMahon, Director of Public Works  
Jennifer Laforest, Senior Planner

**OPENING - 4:00 P.M.**

The meeting was opened at 4:03 p.m.

**DISCLOSURE OF PECUNIARY INTEREST**

None noted.

**ADOPTION OF AGENDA**

A new agenda item *8.7 Personnel Matters* was added to the agenda. It was

**Resolution 2019-496**

**Moved By:** Jacques Lacelle

**Seconded By:** Sarah Bigelow

**BE IT RESOLVED THAT** Council approve the agenda of the Committee of the Whole meeting of December 3, 2019, as amended.

**CARRIED**

**STAFF REPORTS**

**Administration**

**Administration Report AD-23-19 - Lease agreement for ambulance service**

The Committee reviewed this report. It was

**Resolution 2019-497**

**Moved By:** Gérard Miner

**Seconded By:** Sarah Bigelow

**BE IT RESOLVED THAT** Administration Report No. AD-23-19, dated November 25, 2019, regarding the lease agreement for the ambulance service be received and that the Committee recommends to enter into a new 5 year lease with the United Counties of Prescott Russell (UCPR) for leasing of a section of the Vankleek Hill Fire Station to the ambulance service.

**CARRIED**

**Administrative Report AD-24-19 - Contract Award for General Insurance and Risk Management**

The Committee discussed this report. It was

**Resolution** 2019-498

**Moved By:** Jacques Lacelle

**Seconded By:** Gérard Miner

**BE IT RESOLVED THAT** Administration Report No. AD-24-19, dated November 19<sup>th</sup>, 2019, regarding the contract award for general insurance and risk management services be received and that the Committee of the Whole recommends to Council to award the General Insurance and Risk Management Services contract to Frank Cowan Company for a total amount of \$185,667 plus tax.

**CARRIED**

**Administration Report AD-25-19 - Amendment to Procedural By-Law 2017-63**

The Committee reviewed this report. It was

**Resolution** 2019-499

**Moved By:** Jacques Lacelle

**Seconded By:** Gérard Miner

**BE IT RESOLVED THAT** Administration Report No. AD-25-19, dated November 28, 2019, regarding an amendment to Procedural By-law 2017-63 be received and the Committee of the Whole recommends that By-law 2019-67 be brought forward for consideration.

**CARRIED**

**Public Works**

**PW Memorandum 06 - Hydro One Forestry Vegetation Maintenance Operations**

This memorandum was provided for information purposes.

**PW Memorandum 07 - MTO to expand use of Off-Road Vehicles on roads**

The Committee discussed this memorandum that was provided for information purposes. Next year, Council will consider whether a by-law to regulate the use of off-road vehicles on roads is required.

**Building**

**Building Department Report BD-02-19 - Business Licence By-law**

The Committee recommended that this item be deferred until the February 2020 Committee of the Whole meeting. It was

**Resolution** 2019-500

**Moved By:** Peter Barton

**Seconded By:** Sarah Bigelow

**BE IT RESOLVED THAT** Building Department Report No. BD-02-19, dated December 3<sup>rd</sup>, 2019, regarding the proposal for the preparation of a new Business License By-law, be received and that Committee of the Whole authorize the Chief Building Official to prepare a Business License By-law.

**TABLED**

**OTHER BUSINESS**

None

**CORRESPONDENCE (for information)**

**Prescott-Russell Coalition to End Violence Towards Women - National Day of Remembrance and Action on Violence Against Women**

Council were informed of these events that take place December 6, 2019.

**QUESTION PERIOD**

There were no questions from the public.

There was a short break from 4:32 to 4:37 p.m.

**IN CAMERA**

At 4:37 p.m. it was

**Resolution 2019-501**

**Moved By:** Sarah Bigelow

**Seconded By:** Michel Lalonde

**BE IT RESOLVED THAT** Council go in-camera for the purpose of discussing personal matters about identifiable individuals; the potential disposition of land; labour relations; commercial or financial information supplied in confidence to the municipality; as well as negotiations as provided under sections 239.(2)(b), (c), (d), (i) and (k) of the *Municipal Act, 2001*.

**CARRIED**

**Service contract negotiations 1**

**Service contract negotiations 2**

**Disposition of land - Vankleek Hill Industrial Park**

**Proposed new business**

**Labour negotiations - matter 1**

**Labour negotiations - matter 2**

**Personnel matters**

The In Camera Meeting ended at 7:14 p.m. and the Committee of the Whole meeting resumed at 7:15 p.m.

Further to in camera meeting discussions, it was

**Resolution 2019-505**

**Moved By:** Jacques Lacelle

**Seconded By:** Sarah Bigelow

**BE IT RESOLVED THAT** an Ad Hoc Committee, comprising of Councillor Miner, Councillor Barton, the CAO and the two Fire Chiefs be created and tasked to review fire

services coverage of Carillon Gardens and surrounding area by the Township of East Hawkesbury.

**CARRIED**

**Resolution 2019-506**

**Moved By:** André Roy

**Seconded By:** Sarah Bigelow

**BE IT RESOLVED THAT** Council instructs Administration to commence the process of subletting the marina in L'Original.

**CARRIED**

**NEXT MEETING**

The next Committee of the Whole meeting will be in February 2020.

**ADJOURNMENT**

Subsequently, it was

**Resolution 2019-507**

**Moved By:** Jacques Lacelle

**Seconded By:** Sarah Bigelow

**BE IT RESOLVED THAT** the Committee of the Whole meeting of December 3, 2019 be adjourned.

**CARRIED**

The Committee of the Whole meeting was adjourned at 7:21 p.m.

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NORMAND RIOPEL, MAYOR

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ALISON COLLARD, CLERK