



**TOWNSHIP OF CHAMPLAIN
REGULAR COUNCIL MEETING**

**February 12, 2019
TOWNSHIP HALL**

MEMBERS PRESENT: Normand Riopel, Mayor
Peter Barton, Councillor
Troy Carkner, Councillor
André Roy, Councillor
Violaine Tittley, Councillor
Sarah Bigelow, Councillor
Gérard Miner, Councillor

MOTIVATED ABSENCE: Jacques Lacelle, Councillor
Michel Lalonde, Councillor

ALSO PRESENT: Paula Knudsen, CAO
Alison Collard, Clerk
Kevin Tessier, Treasurer
James McMahon, Director of Public Works
Lisa Burroughs, Director of Parks & Recreation

OPENING - 1:30 P.M.

The regular meeting was opened at 1:35 p.m.

DISCLOSURE OF PECUNIARY INTEREST

None noted.

ADOPTION OF AGENDA

The Mayor added new item 10. 2 - Budget 2019. It was

Resolution 2019-45

Moved By: Sarah Bigelow

Seconded By: Violaine Tittley

BE IT RESOLVED THAT Council approve the agenda of the regular meeting of January 15, 2019, as amended.

CARRIED

PRESENTATION BY COUNCIL

None

PRESENTATION – COMMITTEES / CONSULTANTS

Deloitte LLP - 2018 Audit Service Plan

Mr. Gérald Gauthier of Deloitte LLP pointed out that there have been a number of changes to the Canadian Public Accounting Standard. He explained the changes that these will have on the auditors' report that will be presented to the Township. Mr.

Gauthier highlighted the salient points of the 2018 Audit Service Plan, and indicated that they will be looking at sample transactions and key controls. Any misstatements in value greater than 5% of the budget will be reported to Council. They will look for significant fraud risk and, as part of the procedure, will contact certain members of Council to see if they have any concerns.

The Mayor thanked Mr. Gauthier for his presentation. It was

Resolution 2018-50

Moved By: Troy Carkner

Seconded By: Peter Barton

BE IT RESOLVED THAT Council approve the 2018 Audit Service Plan as submitted by Deloitte LLP.

CARRIED

DEPUTATION

None

STAFF REPORTS

Planning

On-Going Planning Projects

Council reviewed this list. It was

Resolution 2019-46

Moved By: Troy Carkner

Seconded By: Sarah Bigelow

BE IT RESOLVED THAT the on-going planning project list, as updated on February 7, 2019, be received and filed.

CARRIED

Proposal for a forest cover regulation

Council reviewed the Planner's report. It was

Resolution 2019-47

Moved By: Violaine Tittley

Seconded By: Sarah Bigelow

BE IT RESOLVED THAT the Planning Department report dated February 6, 2019 regarding a proposed forest cover regulation be received and that By-Law 2019-07 be presented for consideration.

CARRIED

Land Use Planning Considerations for Cannabis

Council reviewed the planner's report. It was

Resolution 2019-48

Moved By: André Roy

Seconded By: Sarah Bigelow

BE IT RESOLVED THAT Council instruct staff to commence the process of bringing housekeeping amendments to Zoning By-law 2000-75.

CARRIED

Planning opinion regarding Resolution from Niagara Falls re Cannabis

This documentation was provided for information purposes.

ADOPTION OF PLANNING BY-LAWS

By-Law 2019-07 - to protect and enhance the tree canopy

Council reviewed this proposed by-law. It was

Resolution 2019-49

Moved By: Sarah Bigelow

Seconded By: Gérard Miner

BE IT RESOLVED THAT the three readings and final passage be granted By-law 2019-07 being a by-law to adopt a policy with respect to the manner in which the Corporation of the Township of Champlain will protect and enhance the tree canopy and natural vegetation in the municipality.

CARRIED

Administration

Administration Report AD-04-19 - Council Code of Conduct

Council reviewed this report. It was

Resolution 2019-51

Moved By: Troy Carkner

Seconded By: Violaine Tittley

BE IT RESOLVED THAT Administration Report No. AD-04-19, dated February 7, 2019, regarding a Council Code of Conduct be received and that By-Law 2019-06 be brought forward for consideration.

CARRIED

Special Occasion Permits for municipally significant events

The Clerk explained the requirement for municipal approval for applications to the Alcohol and Gaming Commission (AGCO) for special occasion permits for public events. It was

Resolution 2019-52

Moved By: Gérard Miner

Seconded By: Troy Carkner

BE IT RESOLVED THAT Council delegate approval of Special Occasion Permit application requests for public municipally significant events to the Chief Administrative Officer.

CARRIED

Finance

Accounts

Council reviewed this document. It was

Resolution 2018-53

Moved By: Gérard Miner

Seconded By: Peter Barton

BE IT RESOLVED THAT the accounts paid and as presented by the Treasurer on February 14, 2019, be received and filed.

CARRIED

Fire Department

Council reviewed these reports. It was

Resolution 2019-54

Moved By: André Roy

Seconded By: Troy Carkner

BE IT RESOLVED THAT the monthly Fire Department Reports for January 2019, as submitted by the District 1 and District 2 Chiefs, be received and filed.

CARRIED

District 1 - Monthly Report - January 2019 (CARRIED)

District 2 - Monthly Report - January 2019 (CARRIED)

Parks & Recreation

REC Monthly Report - January 2019

Council reviewed this report. It was

Resolution 2019-55

Moved By: Gérard Miner

Seconded By: Sarah Bigelow

BE IT RESOLVED THAT the monthly Recreation Report for January 2019, as submitted by the Director of Parks & Recreation, be received and filed.

CARRIED

REC Memorandum - Sylmar Auto Ville - Use of tables and chairs

Council reviewed this memorandum. It was

Resolution 2019-56

Moved By: Peter Barton

Seconded By: Gérard Miner

BE IT RESOLVED THAT Council approve the use of Township chairs and tables by Sylmar Auto Ville for their event to be held on August 20, 2019 and that Sylmar Auto Ville pick up and return the tables and chairs to the Township themselves.

CARRIED

Roads Department

PWD Monthly Report - January 2019

Council reviewed this report. It was

Resolution 2019-57

Moved By: Gérard Miner

Seconded By: Violaine Tittley

BE IT RESOLVED THAT the Road report for January 2019 as submitted by the Director of Public Works be received and filed.

CARRIED

Building

CBO Monthly Report - January 2019

Council reviewed this report. It was

Resolution 2019-58

Moved By: Troy Carkner

Seconded By: Sarah Bigelow

BE IT RESOLVED THAT the Building Department report for January 2019, as submitted by the Chief Building Official, be received and filed.

CARRIED

By-Law Enforcement

BEO Monthly Report - January 2019

Council reviewed this report. It was

Resolution 2019-59

Moved By: André Roy

Seconded By: Violaine Tittley

BE IT RESOLVED THAT the By-Law Enforcement report for January 2019, as submitted by the By-Law Enforcement Officer, be received and filed.

CARRIED

Day Care Services

DCS Monthly Report - January 2019

Council reviewed this report. It was

Resolution 2019-60

Moved By: Gérard Miner

Seconded By: Sarah Bigelow

BE IT RESOLVED THAT the Daycare report for January 2019, as submitted by the Daycare Services Coordinator, be received and filed.

CARRIED

Water-Sewer/Ontario Clean Water Agency

OCWA - 4th Quarter 2018 Dashboard Operational Report

Resolution 2019-61

Moved By: Sarah Bigelow

Seconded By: Peter Barton

BE IT RESOLVED THAT the Quarterly Operations Report Card from OCWA for the Township of Champlain Water & Wastewater Treatment Facilities for the fourth quarter 2018 be received and filed and that staff be directed to respond to the recommendations included in the report.

CARRIED

Drainage

Drainage Monthly Report - January 2019

Council reviewed this report. It was

Resolution 2019-62

Moved By: Gérard Miner

Seconded By: André Roy

BE IT RESOLVED THAT the report for the month of January 2019, as submitted by the Drainage Superintendent be received and filed.

CARRIED

REPORT OF LIAISON COMMITTEE MEMBERS / COMMITTEE REPORTS

Recycling

None

Library Board

Council examined these two documents. It was

Resolution 2019-63

Moved By: Gérard Miner

Seconded By: Sarah Bigelow

BE IT RESOLVED THAT

- (i) the Champlain Township Public Library Report for January 2019; and
- (ii) the minutes of the Champlain Township Public Library Board meeting of December 21, 2018

as submitted by the Chairperson and the Head Librarian, be received and filed.

CARRIED

LIB Monthly Report - January 2019 (CARRIED)

Minutes - December 21, 2018 Meeting (CARRIED)

Committee of the Whole

None

Prescott Russell Recreational Trail Committee

Appointment of André Roy to the Committee

Resolution 2019-64

Moved By: Sarah Bigelow

Seconded By: Gérard Miner

BE IT RESOLVED THAT Councillor André Roy be appointed as Champlain Township representative on the Prescott and Russell Recreational Trail Committee.

CARRIED

Report - January 26, 2019 Meeting

Council reviewed these minutes. It was

Resolution 2019-65

Moved By: Sarah Bigelow

Seconded By: Violaine Tittley

BE IT RESOLVED THAT the report on the Prescott Russell Recreational Trail Committee meeting of January 26, 2019, as presented by Councillor André Roy, be received and filed.

CARRIED

REPORT OF THE MAYOR

Council reviewed this report. It was

Resolution 2019-66

Moved By: Troy Carkner

Seconded By: André Roy

BE IT RESOLVED THAT Mayor’s United Counties Report dated January 23, 2019 be received and filed.

CARRIED

OTHER BUSINESS

Employer Funding

Councillor Roy informed Council that funding is available to employers for job creation (expansion or new). He suggested that the Township organize an information session with John Candie, Prescott Russell Community Development Corporation (PRDC) and Lynne Groulx, Ministry of Economic Development, Employment and Infrastructure, for employers in the Township

2019 Budget

The Treasurer provided Council with an updated budget summary based on the changes made at the February 11, 2019 special (budget) meeting. Following a discussion on the capital projects for public works and recreation, it was

Resolution 2019-67

Moved By: Gérard Miner

Seconded By: Sarah Bigelow

BE IT RESOLVED THAT the 2019 Budget, as presented by the Treasurer and as amended by Council, be received and that Council approve an overall increase in the Municipal Levy of 6.64%.

Recorded	For	Against
Normand Riopel	X	
Peter Barton	X	
Troy Carkner	X	
Jacques Lacelle		
André Roy	X	
Michel Lalonde		
Violaine Tittley	X	
Sarah Bigelow	X	
Gérard Miner	X	
Results	7	0

CARRIED (7 to 0)

ADOPTION OF MINUTES

Council reviewed these sets of Minutes. It was

Resolution 2019-68

Moved By: Sarah Bigelow

Seconded By: Violaine Tittley

BE IT RESOLVED THAT Council approve the minutes of the following meetings:

- Regular meeting – January 15, 2019;
- Special Budget meeting – January 16, 2019;
- Special Budget meeting – January 22, 2019; and
- Special Budget meeting – January 16, 2019;

as presented.

CARRIED

Minutes - Regular Meeting - January 15, 2019 (CARRIED)

Minutes - Special (Budget) Meeting - January 16, 2019 (CARRIED)

Minutes - Special (Budget) Meeting - January 22, 2019 (CARRIED)

Minutes - Special (Budget) Meeting - February 4, 2019 (CARRIED)

ADOPTION OF BY-LAWS

By-Law 2019-05 - Debenture By-law - Snow plow Western Star 2019, industrial land Vankleek Hill

Council reviewed this proposed by-law. It was

Resolution 2019-69

Moved By: Sarah Bigelow

Seconded By: Peter Barton

BE IT RESOLVED THAT three readings and final passage be granted By-Law 2019-05, being a by-law to a by-law of the Corporation of the Township of Champlain to authorize the borrowing upon amortizing debentures in the principal amount of \$633,630.00 towards the cost of the snow plow Western Star 2019, industrial land Vankleek Hill.

CARRIED

By-law 2019-06 - Council Code of Conduct

It was

Resolution 2019-70

Moved By: André Roy

Seconded By: Troy Carkner

BE IT RESOLVED THAT three readings and final passage be granted By-Law 2019-06, being a by-law to establish a Code of Conduct for Members of Council of The Corporation of the Township of Champlain.

CARRIED

CORRESPONDENCE (for action)

Excellent Events - Request for road closures for 2019 events

Council considered this request. It was

Resolution 2019-71

Moved By: Troy Carkner

Seconded By: Gérard Miner

BE IT RESOLVED THAT Council approve the road closures requested by Excellent Events for the following events:

- St. Patrick's Day Parade - March 16, 2019;
- Heritage May Show Festival - May 19, 2019;
- Festival of Flavours - September 8, 2019; and
- Christmas Parade of Lites - November 29, 2019;

and designate these events as a community events for the Township of Champlain;

BE IT FURTHER RESOLVED THAT Council approve the appointment of the Director of Parks & Recreation as the Champlain Township Representative on the organizing committee of these events.

CARRIED

J. Lacelle - Request for road closure - L'Original Garage Sale

Council considered this request. It was

Resolution 2019-72

Moved By: Gérard Miner

Seconded By: Violaine Tittley

BE IT RESOLVED THAT Councillor Lacelle's request regarding a community garage sale event to be held in the Ward of L'Original on Saturday, June 22, 2019, be received and that Council approve:

- i) the waiving of the garage sale permit requirement for Champlain Township residents on June 22, 2019.
- ii) The closure of Court Street between Queen Street and King Street between the hours of 8:00 a.m. to 5:00 p.m. on June 22, 2019 for the purpose of holding a community garage sale; and
- iii) That Council designate this as a community event.

CARRIED

Course L'Original Run - Community Event

Council considered this request. It was

Resolution 2019-73

Moved By: Sarah Bigelow

Seconded By: Peter Barton

BE IT RESOLVED THAT Council designate the Course L'Original Run event to be held in L'Original on July 20, 2019 as a community event.

CARRIED

Make a Wish Foundation Eastern Ontario - request for support

Council considered this request. It was

Resolution 2019-74

Moved By: Gérard Miner

Seconded By: Sarah Bigelow

BE IT RESOLVED THAT Council approve a donation of \$100 to the *Make A Wish* Foundation Eastern Ontario.

CARRIED

Canadian Broomball Federation - request for support

Council reviewed this request. No action was taken.

CORRESPONDENCE (for information)

It was

Resolution 2019-75

Moved By: Peter Barton

Seconded By: Sarah Bigelow

BE IT RESOLVED THAT correspondence items 14.1 to 14.3 submitted for information purposes be received and filed.

CARRIED

South Nation Conservation (SNC) - Flood Contingency Plan (CARRIED)

South Nation Conservation (SNC) - Source Protection Annual Report (CARRIED)

Bill 66 - Restoring Ontario's Competitiveness Act, 2018 - update (CARRIED)

QUESTION PERIOD

Resident and ratepayer, Jim Walsh, suggested that the proposed information session for employer funding be televised for later viewing by those who may not be able to attend; and he mentioned an intention from previous budgets to put 2% in Reserves.

IN CAMERA

At 4:37 p.m. Council resumed the In Camera meeting that commenced at 11:00 a.m. and was temporarily adjourned at 1:02 p.m.

It was

Resolution 2019-75

Moved By: Sarah Bigelow

Seconded By: Gérard Miner

BE IT RESOLVED THAT Council go in-camera for the purpose of discussing personal matters about an identifiable individual; a litigation; as well as a proposed disposition of land, as provided under sections 239.(2)(b), (c) and (e) of the *Municipal Act, 2001*.

CARRIED

Litigation

Potential Sale of Land

Integrity Commissioner

The In Camera meeting was adjourned at 5:02 p.m. and the Regular Meeting resumed.

Declaration of Surplus Land

It was

Resolution 2019-77

Moved By: Gérard Miner

Seconded By: Troy Carkner

BE IT RESOLVED THAT Council declares the following property as being surplus to the needs of the Municipality:

- Block "G" on Plan M-29, in the former Town of Vankleek Hill, now in the Township of Champlain, County of Prescott.

BE IT FURTHER RESOLVED THAT the Township take steps to dispose of this property.

CARRIED

NEXT MEETING

- Committee of the Whole Meeting - March 5, 2019 - 4:00 p.m.
- Regular Meeting - March 12, 2019 - 7:00 p.m.

CONFIRMING BY-LAW

By-Law 2019-08

Having dealt with the matters at hand, it was

Resolution 2019-78

Moved By: Sarah Bigelow

Seconded By: Gérard Miner

BE IT RESOLVED THAT three readings and final passage be given By-Law 2019-08, being a by-law to confirm the proceedings of Council at its meeting of February 12, 2019.

CARRIED

ADJOURNMENT

Subsequently, it was

Resolution 2019-79

Moved By: Violaine Tittley

Seconded By: Troy Carkner

BE IT RESOLVED THAT Council adjourn until March 5, 2019, at the Champlain Township Hall Council chambers at 4:00 p.m. or at the call of the Mayor or Clerk.

CARRIED

The meeting was adjourned at 5:05 p.m.

NORMAND RIOPEL, MAYOR

ALISON COLLARD, CLERK