



**TOWNSHIP OF CHAMPLAIN
REGULAR COUNCIL MEETING**

**March 12, 2019
TOWNSHIP HALL**

MEMBERS PRESENT: Normand Riopel, Mayor
Peter Barton, Councillor
Troy Carkner, Councillor
Jacques Lacelle, Councillor
Michel Lalonde, Councillor
Violaine Tittley, Councillor
Sarah Bigelow, Councillor
G rard Miner, Councillor

MOTIVATED ABSENCE: Andr  Roy, Councillor

ALSO PRESENT: Paula Knudsen, CAO
Alison Collard, Clerk
Kevin Tessier, Treasurer
James McMahon, Director of Public Works
Marie Pageau Handfield, Daycare Coordinator

OPENING - 7:00 P.M.

The regular meeting was opened at 7:00 p.m.

DISCLOSURE OF PECUNIARY INTEREST

None noted.

ADOPTION OF AGENDA

It was

Resolution 2019-96

Moved By: Jacques Lacelle

Seconded By: Michel Lalonde

BE IT RESOLVED THAT Council approve the agenda of the regular meeting of March 5, 2019, as presented.

CARRIED

PRESENTATION BY COUNCIL

None

PRESENTATION – COMMITTEES / CONSULTANTS

None

DEPUTATION

None

STAFF REPORTS

Planning

On-Going Planning Projects

Council reviewed this list. It was

Resolution 2019-97

Moved By: Gérard Miner

Seconded By: Jacques Lacelle

BE IT RESOLVED THAT the on-going planning project list, as updated on March 5, 2019, be received and filed.

CARRIED

Land Severance Application B-007-2019 - Guindon

Council reviewed the planner's report. It was

Resolution 2019-98

Moved By: Gérard Miner

Seconded By: Jacques Lacelle

BE IT RESOLVED THAT the land severance application for Jean-Claude Guindon and Nicole Guindon, as well as comments from the Planner and the Chief Building Official, be received and that the land severance application (file B-007-2019) be granted with the following conditions:

1. That the applicant be required to obtain a zoning by-law amendment, with all possibility of appeal exhausted, in order to address some aspects of the proposed severance, which do not comply with the provisions of the Township of Champlain Zoning By-Law such as:
 - total lot coverage of the existing accessory buildings exceeds the lot coverage of the dwelling on the lot to be severed;
 - the height of the existing accessory buildings might exceed 6.0 metres; and
 - the lot area of the retained lot.
2. Residential use will either need to be prohibited on the retained parcel or placed in a holding zone until such time as UCPR OP policy 4.3.5.1 has been met.
3. That the Owner obtain a demolition permit to remove the old silo and that said silo be removed prior to the certificate being issued.
4. That the barn be converted to an accessory building (no longer capable of housing livestock) to the satisfaction of the Chief Building Official.
5. Any open storage of agricultural related materials shall be either stored indoors or removed from the property to the satisfaction of the By-law Enforcement Officer.
6. Payment of the balance of any outstanding taxes, including penalties and interest, shall be paid to the Township.
7. The Owner shall provide confirmation, to the satisfaction of the Chief Building Official, that the septic system will comply with the Ontario Building Code.
8. That the right-of-way for Pleasant Corner Road West along the severed (A) and retained (B) lots subject to the application be widened as required to 13 metres from the centerline of the street, and that the Transfer/Deed of land conveying the said land to the Township of Champlain must be prepared and executed at no cost or encumbrance in consideration of the payment of \$1.00.

CARRIED

ADOPTION OF PLANNING BY-LAWS

None

Administration

Integrity Commissioner

It was

Resolution 2019-99

Moved By: Jacques Lacelle

Seconded By: Gérard Miner

BE IT RESOLVED THAT Council mandates the Administration to initiate the search and selection process for candidates for the position of Integrity Commission for the Township of Champlain by advertising in the newspapers and on the website.

CARRIED

Finance

Remuneration of Council 2018

Council reviewed this document. It was

Resolution 2019-100

Moved By: Troy Carkner

Seconded By: Violaine Tittley

BE IT RESOLVED THAT the report to Council dated March 5, 2019, listing remuneration and expenses paid to Members of Council in 2018, submitted by the Treasurer, be received and filed.

CARRIED

Accounts

Council reviewed this document. It was

Resolution 2019-101

Moved By: Jacques Lacelle

Seconded By: Michel Lalonde

BE IT RESOLVED THAT the accounts paid and as presented by the Treasurer on March 12, 2019, be received and filed.

CARRIED

Memorandum - Changes to the Budget 2019

This memorandum was provided for information purposes.

Fire Department

Council reviewed these reports. It was

Resolution 2019-102

Moved By: Peter Barton

Seconded By: Sarah Bigelow

BE IT RESOLVED THAT the monthly Fire Department Reports for February 2019, as submitted by the District 1 and District 2 Chiefs, be received and filed.

CARRIED

District 1 - Monthly Report - February 2019 (CARRIED)

District 2 - Monthly Report - February 2019 (CARRIED)

Parks & Recreation

REC Monthly Report - February 2019

Council reviewed this report. It was

Resolution 2019-103

Moved By: Gérard Miner

Seconded By: Jacques Lacelle

BE IT RESOLVED THAT the monthly Recreation Report for February 2019, as submitted by the Director of Parks & Recreation, be received and filed.

CARRIED

Roads Department

PWD Monthly Report - February 2019

Council reviewed this report. It was

Resolution 2019-104

Moved By: Sarah Bigelow

Seconded By: Gérard Miner

BE IT RESOLVED THAT the Road report for February 2019 as submitted by the Director of Public Works be received and filed.

CARRIED

Building

CBO Monthly Report - February 2019

Council reviewed this report. It was

Resolution 2019-105

Moved By: Jacques Lacelle

Seconded By: Michel Lalonde

BE IT RESOLVED THAT the Building Department report for February 2019, as submitted by the Chief Building Official, be received and filed.

CARRIED

By-Law Enforcement

BEO Monthly Report - February 2019

Council reviewed this report. It was

Resolution 2019-106

Moved By: Peter Barton

Seconded By: Violaine Tittley

BE IT RESOLVED THAT the By-Law Enforcement report for February 2019, as submitted by the By-Law Enforcement Officer, be received and filed.

CARRIED

Day Care Services

DCS Monthly Report - February 2019

Council reviewed this report. It was

Resolution 2019-107

Moved By: Gérard Miner

Seconded By: Michel Lalonde

BE IT RESOLVED THAT the Daycare report for February 2019, as submitted by the Daycare Services Coordinator, be received and filed.

CARRIED

Water-Sewer/Ontario Clean Water Agency

Council reviewed these reports. It was

Resolution 2019-108

Moved By: Troy Carkner

Seconded By: Sarah Bigelow

BE IT RESOLVED THAT the Annual Water Reports of the L'Original, Vankleek Hill and Laurentian Park Drinking Water Systems for the reporting period of January 1st to December 31st, 2018, as submitted by the Ontario Clean Water Agency (OCWA) be received and filed and that staff be directed to respond to the recommendations included in the reports.

CARRIED

Drainage

Drainage Monthly Report - February 2019

Council reviewed this report. It was

Resolution 2019-109

Moved By: Gérard Miner

Seconded By: Michel Lalonde

BE IT RESOLVED THAT the report for the month of February 2019, as submitted by the Drainage Superintendent be received and filed.

CARRIED

REPORT OF LIAISON COMMITTEE MEMBERS / COMMITTEE REPORTS

Recycling

Minutes - February 19, 2019 Meeting

Council reviewed these Minutes. It was

Resolution 2019-110

Moved By: Jacques Lacelle

Seconded By: Sarah Bigelow

BE IT RESOLVED THAT the minutes of the Joint Recycling Committee meeting of February 19, 2019 be received and filed.

CARRIED

Library Board

Council examined these two documents. It was

Resolution 2019-111

Moved By: Peter Barton

Seconded By: Troy Carkner

BE IT RESOLVED THAT

- (i) the Champlain Township Public Library Report for February 2019; and
- (ii) the minutes of the Champlain Township Public Library Board meeting of January 23, 2019

as submitted by the Chairperson and the Head Librarian, be received and filed.

CARRIED

LIB Monthly Report - February 2019 (CARRIED)

Minutes - January 23, 2019 Meeting (CARRIED)

Committee of the Whole - Consent Items

Resolution 2019-112

Moved By: Violaine Tittley

Seconded By: Sarah Bigelow

BE IT RESOLVED THAT the following items, as identified under the consent items category on the regular meeting agenda of March 12, 2019, be adopted:

- 8.3.4 Administration Report AD-06-19 – Integrity Commissioner and Complaint Protocol for Council Code of Conduct
- 8.3.5 Unfinanced Capital Expenses

CARRIED

Text of the resolutions adopted by consent under Resolution 2019-112:

Administration Report AD-06-19 - Integrity Commissioner and Complaint Protocol for Council Code of Conduct

***BE IT RESOLVED THAT** Administration Report No. AD-06-19, dated February 28, 2019, regarding the Office of the Integrity Commissioner and the Complaint Protocol for the Council Code of Conduct be received and that Council adopt a by-law to establish Office of the Integrity Commissioner and the Complaint Protocol for the Council Code of Conduct.*

CARRIED

Unfinanced Capital Expenses

***BE IT RESOLVED THAT** Administration Report AD-06-09, dated March 1, 2019 regarding Financing of Capital Expenditures be received and that Council approve the following:*

- 1) *THAT the By-Law Enforcement Officer’s vehicle be financed by the 2018 accumulated surplus;*
- 2) *THAT the “Arc Flash Evaluation” project be financed with the Water and Sewer Reserve Fund; and*
- 3) *THAT the unfinanced portion of the “Connecting Link” project be financed with a long term debt.*

CARRIED

Cornwall & District Alzheimer Society - Canada Day, Vankleek Hill

Council reconsidered this request. It was

Resolution 2019-113

Moved By: Troy Carkner

Seconded By: Peter Barton

BE IT RESOLVED THAT Council approve a donation to the Cornwall and District Alzheimer Society for their 2019 Canada Day event in the amount of \$1,000 from the miscellaneous grants budget.

BE IT FURTHER RESOLVED THAT Council waive the ball diamond rental fee for the 2019 Canada Day event in Vankleek Hill, organized by the Vankleek Hill Softball League and the Cornwall and District Alzheimer Society, and that the Department of Parks and Recreation provide staff as required.

CARRIED

Electronic Sign Policy Proposal

Following a brief discussion, it was

Resolution 2019-114

Moved By: Peter Barton

Seconded By: Troy Carkner

BE IT RESOLVED THAT the Electronic Sign Policy be referred back to the Committee of the Whole for further discussion.

CARRIED

Marina Infrastructure

Resolution 2019-115

Moved By: Michel Lalonde

Seconded By: Gérard Miner

BE IT RESOLVED THAT Council instructs the Director of Parks and Recreation to investigate the possibility of a \$40,000 grant for the repair of the Marina docks from the Prescott Russell Employment Services Centre.

BE IT FURTHER RESOLVED THAT Council instructs the Director of Parks and Recreation to proceed with the marina repairs in the amount of \$35,000; and if there are no other funds available from an outside source, the approved garage capital project will be deferred to the next budget.

CARRIED

5630 Highway 34 - Water and Sewer Connection

Following further discussion of this matter, an amended motion was presented.

Resolution 2019-116

Moved By: Sarah Bigelow

Seconded By: Violaine Tittley

BE IT RESOLVED THAT Council mandates the Administration to commence the process to have the one foot reserve (Block I) transferred by the Crown to the Township of Champlain and that the Township will pay the Forfeited Company Property Unit Fee of \$1,000, provided that the applicant requesting the easement pay the legal fees incurred for the transfer.

DEFEATED

The main motion was presented again.

Amendment:

Resolution 2019-117

Moved By: Gérard Miner

Seconded By: Jacques Lacelle

BE IT RESOLVED THAT Council mandates the Administration to commence the process to have the one foot reserve (Block I) transferred by the Crown to the Township of Champlain provided that the applicant requesting the easement pay the Forfeited Company Property Unit Fee of \$1,000 and the legal fees incurred for the transfer.

BE IF FURTHER RESOLVED THAT Council approve the refund of the Forfeited Company Property Unit Fee of \$1,000 to the applicant requesting the easement in the event that the project not proceed.

CARRIED

Prescott Russell Recreational Trail Committee

None

REPORT OF THE MAYOR

None

OTHER BUSINESS

None

ADOPTION OF MINUTES

Council reviewed these sets of Minutes. It was

Resolution 2019-118

Moved By: Gérard Miner

Seconded By: Sarah Bigelow

BE IT RESOLVED THAT Council approve the minutes of the following meetings:

- Special (Budget) meeting – February 11, 2019;
- Regular meeting – February 12, 2019; and
- Committee of the Whole – March 5, 2019;

as presented.

CARRIED

Minutes - Special (Budget) Meeting - February 11, 2019 (CARRIED)

Minutes - Regular Meeting - February 12, 2019 (CARRIED)

Minutes - Committee of the Whole - March 5, 2019 (CARRIED)

ADOPTION OF BY-LAWS

By-Law 2019-09 - to adopt an Electronic Sign Policy

This item was referred to the Committee of the Whole.

By-Law 2019-10 - to establish the office of the Integrity Commissioner and a Complaint Protocol for the Council Code of Conduct

Council reviewed this proposed by-law. It was

Resolution 2019-119

Moved By: Gérard Miner

Seconded By: Jacques Lacelle

BE IT RESOLVED THAT three readings and final passage be granted By-Law 2019-10, being a by-law to establish the Office of the Integrity Commissioner and a Complaint Protocol for the Council Code of Conduct of The Corporation of the Township of Champlain.

CARRIED

By-law 2019-11 - Budget Estimates 2019

Resolution 2019-120

Moved By: Gérard Miner

Seconded By: Sarah Bigelow

BE IT RESOLVED THAT three readings and final passage be granted By-Law 2019-11, being a by-law to adopt the 2019 Budgetary Estimates.

CARRIED

CORRESPONDENCE (for action)

CHEO Foundation - Request for support - Caring for "Tiny Hearts" magazine

Resolution 2019-121

Moved By: Gérard Miner

Seconded By: Jacques Lacelle

BE IT RESOLVED THAT Council approve a donation of \$275.00 to the CHEO Foundation in the form of an advertisement in the Caring for Tiny Hearts Magazine.

CARRIED

50+ Games - Request for support

Council reviewed this letter. It was

Resolution 2019-122

Moved By: Gérard Miner

Seconded By: Jacques Lacelle

BE IT RESOLVED THAT the Township provide two door prizes for the 50+ Games 2019 events.

CARRIED

Township of South Stormont - Provincial Review of Ontario Municipal Partnership Fund (OMPF)

It was

Resolution 2019-123

Moved By: Gérard Miner

Seconded By: Troy Carkner

BE IT RESOLVED THAT the Township of South Stormont's resolution number 047/2019 dated February 20, 2019, expressing grave concern with the potential reduction and/or loss of Ontario Municipal Partnership Fund (OMPF) funds in the future and requesting that Provincial government complete the OMPF review in an expeditious manner as changes to this funding will greatly impact municipal sustainability, be endorsed.

CARRIED

Town of Saugeen Shores - Recreation and Culture Funding

Resolution 2019-124

Moved By: Troy Carkner

Seconded By: Peter Barton

BE IT RESOLVED THAT the Town of Saugeen Shores' resolution number 17-2019 dated February 11, 2019, requesting that the Governments of Canada and Ontario move forward with accepting applications for funding agreed to by the Governments of Canada and the Province of Ontario under the "Investing in Canada Infrastructure Program" to help address the Recreation and Culture Capital Infrastructure deficit that currently exists across Canada, be endorsed.

CARRIED

CORRESPONDENCE (for information)

None

QUESTION PERIOD

There were no questions from the public.

IN CAMERA

An In Camera meeting was held at 5:00 p.m. prior to the start of the Regular meeting.

Litigation (IN CAMERA)

NEXT MEETING

- Committee of the Whole Meeting - April 2, 2019 - 4:00 p.m. (to be confirmed)
- Regular Meeting - April 9, 2019 - 7:00 p.m.

CONFIRMING BY-LAW

By-Law 2019-12

Having dealt with the matters at hand, it was

Resolution 2019-125

Moved By: Jacques Lacelle

Seconded By: Michel Lalonde

BE IT RESOLVED THAT three readings and final passage be given By-Law 2019-12, being a by-law to confirm the proceedings of Council at its meeting of March 12, 2019.

CARRIED

ADJOURNMENT

Subsequently, it was

Resolution 2019-126

Moved By: Sarah Bigelow

Seconded By: Violaine Tittley

BE IT RESOLVED THAT Council adjourn until April 9, 2019, at the Champlain Township Hall Council chambers at 7:00 p.m. or at the call of the Mayor or Clerk.

CARRIED

The meeting was adjourned at 8:05 p.m.

NORMAND RIOPEL, MAYOR

ALISON COLLARD, CLERK