



**TOWNSHIP OF CHAMPLAIN
COMMITTEE OF THE WHOLE MEETING**

**March 5, 2019
TOWNSHIP HALL**

MEMBERS PRESENT: Normand Riopel, Mayor
Peter Barton, Councillor
Jacques Lacelle, Councillor
André Roy, Councillor
Michel Lalonde, Councillor
Violaine Tittley, Councillor
Sarah Bigelow, Councillor
Gérard Miner, Councillor

MOTIVATED ABSENCE: Troy Carkner, Councillor

ALSO PRESENT: Paula Knudsen, CAO
Alison Collard, Clerk
Kevin Tessier, Treasurer
James McMahon, Director of Public Works
Lisa Burroughs, Director of Parks & Recreation
Michel Martin, Fire Chief, District 1
Richard Sincennes, Fire Chief, District 2
Aline Gravel, Communications and Economic Development Officer

OPENING - 4:00 P.M.

The meeting was opened at 4:08 p.m.

DISCLOSURE OF PECUNIARY INTEREST

None noted.

ADOPTION OF AGENDA

It was

Resolution 2019-80

Moved By: Jacques Lacelle

Seconded By: Gérard Miner

BE IT RESOLVED THAT Council approve the agenda of the Committee of the Whole meeting of March 5, 2019, as presented.

CARRIED

IN CAMERA

It was

Resolution 2019-81

Moved By: Violaine Tittley

Seconded By: Sarah Bigelow

BE IT RESOLVED THAT Council go in-camera for the purpose training its members, and to discuss personal matters about an identifiable individual; as provided under sections 239.(3.1) and 239.(2)(b) of the *Municipal Act, 2001*.

CARRIED

The In Camera meeting commenced at 4:09 p.m.

Training - Risk Management

Integrity Commissioner

The In Camera session ended at 6:08 p.m. After a short break, the Committee of the Whole meeting resumed at 6:26 p.m.

PRESENTATIONS – COMMITTEES / CONSULTANTS

Highway 34 and County Rd 17 - Overpass Replacement

The following people were in attendance for a presentation on the Hawkesbury Bridge Replacement: Gizelle Cotton, MTO Project Manager, MTO Eastern Region; John Hanna, Senior Environmental Planner, MTO Eastern Region; David Brake, Senior Traffic Engineer, MTO Eastern Region; Douglas Raby, Senior Project Manager, Jacobs; Tim Dickinson, Senior Environmental Planner, Jacobs; Matthew McFadden, Deputy Project Manager/ Bridge Engineer, Jacobs; Stef Normand, Environmental Planner, Jacobs; Doug Green, Senior Traffic Engineer, Dillon.

Mr. Matthew McFadden, Structural Engineer - Transportation, of the engineering firm Jacobs, provided a general overview of the project, highlighting the existing bridges, the proposed bridges, the highway design, utilities and traffic. Steph Normand, Environmental Planner at Jacobs, informed Council of the public communications that have taken place to date as well as future engagement.

Council informed the team present of the concerns it has with regard to the elimination of the acceleration and deceleration lanes and the use of a stop signs on the ramps. Council requested that their concerns be documented. This raised a safety flag that will be addressed by MTO and resubmitted to the consultant. Council requested an updated, detailed drawing.

STAFF REPORTS

Parks & Recreation

Cornwall & District Alzheimer Society - Canada Day, Vankleek Hill

Council discussed this request. It was

Resolution 2019-84

Moved By: Gérard Miner

Seconded By: Jacques Lacelle

WHEREAS the 2019 Budget has already been finalized.

BE IT RESOLVED THAT the Committee of the Whole instructs staff to inform the Cornwall and District Alzheimer Society that the Township is unable to donate \$2,000 in 2019; and to encourage the Society to submit a request for their 2020 event in the fall of 2019.

BE IT FURTHER RESOLVED THAT the Committee of the Whole recommends that Council waive the ball diamond rental fee for the 2019 Canada Day event in Vankleek Hill, organized by the Vankleek Hill Softball League and the Cornwall and District Alzheimer Society.

CARRIED

Electronic Sign Policy Proposal

The Committee discussed the draft Electronic Sign Policy, including fees. It was

Resolution 2019-85

Moved By: Sarah Bigelow

Seconded By: Michel Lalonde

BE IT RESOLVED THAT the Committee of the Whole hereby recommends to Council to approve the Electronic Sign Policy as presented by the Director of Parks and Recreation.

CARRIED

Marina Infrastructure

The Director of Parks and Recreation informed Committee that the docks at the Marina need urgent repair. The docks are moving and ripping away from the boardwalk. The cost is estimated to be \$40,000. This project was deferred during 2019 budget discussions. The Director of Parks and Recreation proposed deferring a portion of arena garage project to allow for this repair. After some discussion by the Committee, it was

Resolution 2019-86

Moved By: Sarah Bigelow

Seconded By: Michel Lalonde

BE IT RESOLVED THAT the Committee of the Whole instructed the Director of Parks and Recreation to investigate the possibility of a \$40,000 grant for the repair of the Marina docks from the Prescott Russell Employment Services Centre.

CARRIED

Administration

Administration Report AD-06-19 - Integrity Commissioner and Complaint Protocol for Council Code of Conduct

Council reviewed this report. It was

Resolution 2019-87

Moved By: Gérard Miner

Seconded By: Jacques Lacelle

BE IT RESOLVED THAT Administration Report No. AD-06-19, dated February 28, 2019, regarding the Office of the Integrity Commissioner and the Complaint Protocol for the Council Code of Conduct be received and that the Committee of the Whole recommends that Council adopt a by-law to establish Office of the Integrity Commissioner and the Complaint Protocol for the Council Code of Conduct.

CARRIED

Finance

Unfinanced Capital Expenses

The Treasurer presented his report. Following some discussion, it was

Resolution 2019-88

Moved By: Jacques Lacelle

Seconded By: Sarah Bigelow

BE IT RESOLVED THAT Administration Report AD-06-09, dated March 1, 2019 regarding Financing of Capital Expenditures be received and that the Committee of the

Whole recommend to Council:

- 1) THAT the By-Law Enforcement Officer's vehicle be financed by the 2018 accumulated surplus;
- 2) THAT the "Arc Flash Evaluation" project be financed with the Water and Sewer Reserve Fund; and
- 3) THAT the unfinanced portion of the "Connecting Link" project be financed with a long term debt.

CARRIED

Fire Department

Fire Coverage by East Hawkesbury

The Fire Chief, Station 2, presented his report proposing that Champlain Township Fire Department assume fire coverage for parts of the Ward of West Hawkesbury, that are currently being covered by the Township of East Hawkesbury's fire department. There was a lengthy discussion by the Committee and the Fire Chiefs regarding distances, response times, and manpower. The Committee proposed that the Mayor and the CAO revisit the subject of fire coverage for this portion of the Township with the Town of Hawkesbury (who covered this area prior to the contract with the Township of East Hawkesbury).

This matter will be brought back again to a Committee of a Whole meeting for further discussion.

Roads Department

Highway 417 & Highway 34 - Culvert replacement and Highway 417 upgrades

This report was provided for information purposes.

5630 Highway 34 - Water & Sewer Connections

The Clerk explained that the owner of 5630 Highway 34 has requested to be connected to the water and sanitary sewer services. The Clerk explained that they have requested an easement across the private property opposite in order to connect to the sanitary sewer on Stephens Street. To do so, they require access through the one foot reserve between 5613 Highway 34 and Stephens Street. The one foot reserve was not transferred to the Township by the developer in 1977-1985. The development company was dissolved in 2012 and the one foot reserve was transferred to the Crown. The applicant is requesting that the reserve be transferred back from the Crown to the Township. The fee payable to the Forfeited Corporate Property Department of the Ministry of Infrastructure Ontario is \$1,000. The applicant is willing to pay the legal fees for the transfer.

Following some discussion, it was

Resolution 2019-89

Moved By: André Roy

Seconded By: Sarah Bigelow

BE IT RESOLVED THAT the Committee of the Whole recommends that Council mandates the Administration to commence the process to have the one foot reserve (Block I) transferred by the Crown to the Township of Champlain provided that the applicant requesting the easement pay the Forfeited Company Property Unit Fee of \$1,000 and the legal fees incurred for the transfer.

BE IF FURTHER RESOLVED THAT the Committee of the Whole recommends that Council approve the refund of the Forfeited Company Property Unit Fee of \$1,000 to the applicant requesting the easement in the event that the project not proceed.

CARRIED

Economic Development

Opportunités Prescott Russell Opportunities (OPRO) - Final Report and Action Plan

The Communications and Economic Development Coordinator presented the final report and action plan on Opportunités Prescott Russell (OPRO) to the Committee.

Councillor Roy advised the Committee that he has been in communication with John Candie, Prescott Russell Community Development Corporation and Lynee Groulx, Ministry of Economic Development, Employment and Infrastructure with a view to setting up an information session for employers in the Township in early April.

OTHER BUSINESS

None

QUESTION PERIOD

There were no questions from the public.

NEXT MEETING

ADJOURNMENT

Subsequently, it was

Resolution 2019-89

Moved By: Gérard Miner

Seconded By: Jacques Lacelle

BE IT RESOLVED THAT the Committee of the Whole meeting of March 5, 2019 be adjourned.

CARRIED

The Committee of the Whole meeting was adjourned at 9:24 p.m.

NORMAND RIOPEL, MAYOR

ALISON COLLARD, CLERK