



**TOWNSHIP OF CHAMPLAIN
COMMITTEE OF THE WHOLE MEETING**

**October 2, 2019
TOWNSHIP HALL**

MEMBERS PRESENT: Normand Riopel, Mayor
Peter Barton, Councillor
Troy Carkner, Councillor
Jacques Lacelle, Councillor
André Roy, Councillor
Michel Lalonde, Councillor
Violaine Tittley, Councillor
Sarah Bigelow, Councillor

MOTIVATED ABSENCE: Gérard Miner, Councillor

ALSO PRESENT: Paula Knudsen, CAO
Alison Collard, Clerk
Kevin Tessier, Treasurer
James McMahon, Director of Public Works
Marie Pageau Handfield, Daycare Coordinator
Jennifer Laforest, Senior Planner

OPENING - 4:30 P.M.

The meeting was opened at 4:30 p.m.

DISCLOSURE OF PECUNIARY INTEREST

None noted.

ADOPTION OF AGENDA

It was

Resolution 2019-397

Moved By: André Roy

Seconded By: Sarah Bigelow

BE IT RESOLVED THAT the Committee of the Whole approve the agenda of the Committee of the Whole meeting of October 2, 2019, as presented.

CARRIED

STAFF REPORTS

Administration

Administration Report AD-15-19 - Procurement Policy

The Committee reviewed this report. It was

Resolution 2019-398
Moved By: Michel Lalonde
Seconded By: Sarah Bigelow

BE IT RESOLVED THAT Administration Report No. AD-15-19, dated September 26, 2019, regarding a Procurement Policy be received and that the Committee of the Whole recommends that a by-law be brought forth for consideration by Council to adopt the Procurement Policy.

CARRIED

Administration Report AD-17-19 - Amendments to the Council Code of Conduct

The Committee reviewed this report. It was

Moved By: Sarah Bigelow
Seconded By: Violaine Tittley

BE IT RESOLVED THAT Administration Report No. AD-17-19, dated September 24, 2019, regarding proposed amendments to the Council Code of Conduct be received and that the Committee of the Whole recommends that By-law 2019-55, being a by-law to amend By-Law 2019-06 establishing the Council Code of Conduct be brought forward for adoption.

CARRIED

Public Works Department

PWD Report PWD-07-19 - Maintenance of Private Road

The Committee reviewed this report. It was

Resolution 2019-400
Moved By: Sarah Bigelow
Seconded By: Troy Carkner

BE IT RESOLVED THAT Public Works Report No. PWCW-07-19, dated October 2nd 2019, regarding the recommendation to continue to provide regular and winter maintenance operations for private roads (those grandfathered from the former Municipalities, prior to amalgamation) be received and brought forward for consideration.

BE IT FURTHER RESOLVED THAT these private roads will be maintained as non-classed roads that are not regulated under the *Ontario Regulation 239-2002 Minimum Maintenance Standard* as follows;

Street/Road Name (known as)	Winter Maintenance	Grading	Garbage/Recycling
Seguin St. Vankleek Hill (Road Allowance)	As per the Township's Winter Operations Planning Document "non-classed road" Schedule B to By-Law 2019-54	Twice Annually	As per the Township's collection schedule
Church St. Vankleek Hill (Road Allowance)			

Pepin Rd. West Hawkesbury (Road Allowance)			
Brabant Rd. West Hawkesbury (Road Allowance)			
Dufour St. L'Orignal (Private Rd)			
Montpetit St. Extension L'Orignal (Private Rd)			

BE IT FURTHER RESOLVED THAT neither the Corporation of the Township of Champlain nor its officials or employees make any promise, assurance or guarantee that the services provided by the Public Works Department will be in excess of the minimum standard, as required by regulation and detailed in By-Law 2019-54 and any amendments thereto. Inherent with the standard is the expectation that drivers will act responsibly and will operate their vehicles, at all times, reasonably with due regard for the prevailing weather and roadway conditions.

BE IT FURTHER RESOLVED THAT any costs for roadside ditching and or supply of gravel shall be the responsibility of the adjacent property owners of each private road. The Township shall spread the gravel with the Township's equipment if the property owner(s) coordinate with the Director of Public Works for one of the twice annual grading services.

BE IT FURTHER RESOLVED THAT the Township extends the commercial liability insurance to cover the maintenance of private roads as described above for the additional annual insurance premium.

CARRIED

Memorandum - Intermunicipal Transit Project (Bus Stops)

The Director of Public Works informed the Committee that the Township reviewed the numerous bus stops proposed by UCPR and that the Township recommends starting with two stops in Vankleek Hill and two stops in L'Orignal. These stops will not take away any current on-street parking places. Stops can be relocated or added as the pilot project proceeds, if necessary.

Administration Report AD-16-19 - Intermunicipal Transit Project - Agreement with the United Counties of Prescott and Russell

Resolution 2019-401

Moved By: Troy Carkner

Seconded By: André Roy

BE IT RESOLVED THAT Administration Report No. AD-16-19, dated September 26, 2019, regarding an agreement with the United Counties of Prescott Russell (UCPR) for Bus Stop Maintenance be received and that the Committee of the Whole recommends that a by-law be brought forth for consideration by Council to adopt the agreement.

CARRIED

Day Care Services

Champlain Learning Centre at St-Jude Catholic School - update

The CAO informed the Committee that she spoke with the superintendant at the Catholic District School Board regarding the low enrollment. The number has increased to 8 and the school board has agreed not to terminate the contract at this time, but will reassess the situation in January 2020.

Water-Sewer/Ontario Clean Water Agency

High Strength Discharge into the Vankleek Hill Wastewater Treatment Plant

The Mayor provided the Committee with an update on the issue of the high strength discharge that is impacting the Township's Waste Water Treatment Plant in Vankleek Hill.

The Vankleek Hill Treatment Plant has recently undergone a \$9.2 million upgrade and rehabilitation, of which \$3 million is paid for by the users of the municipal water and sewer system.

The Township has been working with a local company to find a solution to reduce the high strength discharge from their production facility. The company in question has invested a lot of time and money into an in-house pre-treatment system; however it has not yielded the desired results. Everyone is working together to find a solution to protect the infrastructure and ensure that there is no impact on the effectiveness of the treatment process and that the Township remains in compliance with the seasonal Lagoon discharge effluent limits outlined by the Ministry of Environment, Conservations and Parks.

Moving forward, the Ontario Clean Water Agency (OCWA) will continue to take weekly samples from the company's production facility in order to monitor and ensure that their discharge is being fully treated and is in compliance with the by-law prior to being released into the municipal waste water collection system

OTHER BUSINESS

None

QUESTION PERIOD

Mr. Chamberlain, journalist at Éditions André Paquette, asked if bus shelters would be built at the four stops in Champlain Township. The Mayor said that there would be no shelters. Mr. Chamberlain also inquired as to the name of the company releasing the high strength discharge into the sewers. The Mayor declined to provide the name at this time in order to protect the company. Mr. Morgan, journalist at The Review, asked how long this problem been going on. The Mayor indicated that there have been issues since 2017.

IN CAMERA

At 5:14 p.m. Committee decided to go In Camera to discuss three matters. It was

Resolution 2019-402

Moved By: Jacques Lacelle

Seconded By: Violaine Tittley

BE IT RESOLVED THAT Council go in-camera for the purpose of discussing personal matters about identifiable individuals; the proposed disposition of land; as well as

negotiations, as provided under sections 239.(2)(b), (c) and (k) of the *Municipal Act, 2001*.

CARRIED

Municipal property - 79 Derby Avenue

L'Original Flood

Human Resources - Director of Daycare Services

The In Camera portion of the meeting ended at 7:01 p.m. and the Committee of the Whole meeting resumed.

Municipal property - 79 Derby Avenue

Further to closed meeting discussions it was

Resolution 2019-405

Moved By: Sarah Bigelow

Seconded By: Troy Carkner

BE IT RESOLVED THAT the Committee of the Whole recommends that the Township of Champlain enter into an agreement with the Van Kleek Senior Citizens Manor, a non-profit housing corporation, to assist them with the development of a residential senior citizen housing complex, which would include the sale of the municipal property at 79 Derby Avenue for \$1.00.

CARRIED

NEXT MEETING

Next Committee of the Whole meeting - to be confirmed

ADJOURNMENT

Subsequently, it was

Resolution 2019-404

Moved By: Peter Barton

Seconded By: Violaine Tittley

BE IT RESOLVED THAT the Committee of the Whole meeting of October 2, 2019 be adjourned.

CARRIED

The Committee of the Whole meeting was adjourned at 6:13 p.m.

NORMAND RIOPEL, MAYOR

ALISON COLLARD, CLERK