



**TOWNSHIP OF CHAMPLAIN
REGULAR COUNCIL MEETING**

**August 13, 2020
Electronic Participation**

MEMBERS PRESENT: Normand Riopel, Mayor
Peter Barton, Councillor
Troy Carkner, Councillor
Jacques Lacelle, Councillor
André Roy, Councillor
Michel Lalonde, Councillor
Violaine Tittley, Councillor
Sarah Bigelow, Councillor
Gérard Miner, Councillor

ALSO PRESENT: Paula Knudsen, CAO
Alison Collard, Clerk
Kevin Tessier, Treasurer
James McMahon, Director of Public Works
Lisa Burroughs, Director of Parks & Recreation
Jennifer Laforest, Senior Planner
Jennifer Drury, Director of Daycare Services
Jacques Gauthier, Chief Building Official
Michel Martin, Fire Chief, District 1

1. OPENING

The regular meeting was opened at 7:35 p.m. following the adjournment of the public meeting.

2. DISCLOSURE OF PECUNIARY INTEREST

None noted.

3. ADOPTION OF AGENDA

Two items were added to the agenda: 7.4.7 Safe Restart Fund Phase 1 Allocation; and 7.8.2. Possible Extension of Administration Deposit. It was

Resolution 2020-348

Moved By: Violaine Tittley

Seconded By: Sarah Bigelow

BE IT RESOLVED THAT Council approve the agenda of the regular meeting of August 13, 2020, as amended.

CARRIED

4. PRESENTATION BY COUNCIL

None

5. PRESENTATION – COMMITTEES / CONSULTANTS

5.1 Presentation by Enbridge Gas

Mr. Ian Ross, Director of Eastern Region, Enbridge Gas, was present at the meeting. Mr. Ross informed Council that Enbridge Gas has made charitable donations totalling \$24,000 across the Eastern Region. Mr. Ross reported that Enbridge Gas made a \$1,000 donation to the L'Original Food Bank and a \$500 donation to the Vankleek Hill Food Bank. The Mayor thanked Mr. Ross and Enbridge Gas for their generosity.

6. DEPUTATION

None

7. STAFF REPORTS

7.1 Planning

7.1.1 On-Going Planning Projects

Council reviewed this list. It was

Resolution 2020-349

Moved By: Michel Lalonde

Seconded By: Jacques Lacelle

BE IT RESOLVED THAT the on-going planning project list for August 2020, be received and filed.

CARRIED

7.1.2 Zoning By-Law Amendment Application Z-6-2020 - Wilson

Council reviewed the Planner's report. It was

Resolution 2020-350

Moved By: Gérard Miner

Seconded By: Sarah Bigelow

BE IT RESOLVED THAT Council receive Planning Department Report Z-06-2020 regarding the proposed Zoning By-Law Amendment for Carolyn and Robert Wilson and that By-law 2020-36 be granted 3rd reading.

CARRIED

7.1.3 Zoning By-Law Amendment Application Z-7-2020 - Overvest

Council reviewed the Planner's report. It was

Resolution 2020-351

Moved By: Sarah Bigelow

Seconded By: Peter Barton

BE IT RESOLVED THAT the Planning Department report Z-07-2020 regarding a proposed Zoning By-law Amendment for Kenneth Overvest be received and that By-Law 2020-37 be granted third reading, as amended.

CARRIED

7.1.4 Zoning By-Law Amendment Application Z-8-2020 - Lamarre

Council reviewed the Planner's report. It was

Resolution 2020-352

Moved By: Gérard Miner

Seconded By: Violaine Tittley

BE IT RESOLVED THAT Council receive Planning Department Report Z-08-2020 regarding the proposed Zoning By-Law Amendment for James Walter, Mylène Lamarre, Gary Walter and Ricky Walter and bring forward by-law 2020-47 for two readings.

CARRIED

7.1.5 Zoning By-Law Amendment Application Z-9-2020 - Murray

Council reviewed the Planner's report. No action was taken.

7.1.6 Land Severance Application B-034-2020 - Wilson

Council reviewed the planner's report. It was

Resolution 2020-353

Moved By: Troy Carkner

Seconded By: Gérard Miner

BE IT RESOLVED THAT the consent application for Carolyn and Robert Wilson as well as comments from the Planner, the Drainage Superintendent, Public Works and the Chief Building Official, be received and that the application referred to as B-034-2020, B-035-2020 and B-036-2020 be granted with the following conditions:

1. Payment of the balance of any outstanding taxes, including penalties and interest, shall be paid to the Municipality; and
2. The applicant provides a road allowance to the Township of Champlain which conveys all land to the Township of Champlain 10m from the centerline of Pendleton Street. The Transfer/Deed of land conveying the said land to the Township of Champlain must be prepared and executed at no cost or encumbrance in consideration of the payment of \$1.00.

CARRIED

7.1.7 Land Severance Application B-037-2020 - Trommer

Council reviewed the planner's report. It was

Resolution 2020-354

Moved By: Gérard Miner

Seconded By: Peter Barton

BE IT RESOLVED THAT the consent application for Armin and Lucia Trommer as well as comments from the Planner, the Drainage Superintendent, Public Works and the Chief Building Official, be received and that the application referred to as B-037-2020 be granted with the following conditions:

1. The applicant provides a road allowance to the Township of Champlain which conveys all land to the Township of Champlain 13m from the centerline of Pattee Road. The Transfer/Deed of land conveying the said land to the Township of Champlain must be prepared and executed at no cost or encumbrance in consideration of the payment of \$1.00.
2. That the applicant pays the balance of outstanding taxes, including penalties and interest to the Township of Champlain.

CARRIED

7.1.8 Land Severance Application B-040-2020 - Entreprises Davidson Inc. (Hilltech)

Council reviewed the planner's report. It was

Resolution 2020-355

Moved By: Troy Carkner

Seconded By: Peter Barton

BE IT RESOLVED THAT the consent application for Enterprises Davidson Inc. as well as comments from the Planner, the Drainage Superintendent, Public Works and the Chief Building Official, be received and that the application referred to as B-040-2020 be granted with the following conditions:

1. Payment of the balance of any outstanding taxes, including penalties and interest, shall be paid to the Municipality.
2. That the owner(s) provide written correspondence to the Township of Champlain stating that they will collaborate with the municipality's drainage superintendent, in order to distribute fairly for both parcels (A) and (B) the costs of subsequent maintained of the affected municipal drains, once the land division has been completed.

CARRIED

7.1.9 Economic Development Report - Marina Request for Proposal (Operator)

Resolution 2020-356

Moved By: André Roy

Seconded By: Sarah Bigelow

BE IT RESOLVED THAT Council receive report PED 2020-06 and direct Administration to publish the tender for RFP no. PED 2020-06 Request for Proposals Marina Operator upon receipt of written consent from the Federal Department of Fisheries and Oceans.

CARRIED

7.2 ADOPTION OF PLANNING BY-LAWS

7.2.1 By-Law 2020-36 - to amend Zoning By-Law 2000-75 (Wilson)

Council reviewed this proposed by-law. It was

Resolution 2020-357

Moved By: Sarah Bigelow

Seconded By: Jacques Lacelle

BE IT RESOLVED THAT the third reading and final passage be granted By-law 2020-36 being a by-law to amend the Zoning By-law 2000-75 for Ian and Susan Wilson.

CARRIED

7.2.2 By-Law 2020-37 - to amend Zoning By-Law 2000-75 (Overvest)

Council reviewed this proposed by-law. It was

Resolution 2020-358

Moved By: Sarah Bigelow

Seconded By: Violaine Tittley

BE IT RESOLVED THAT the third reading and final passage be granted By-law 2020-37 being a by-law to amend the Zoning By-law 2000-75 for Kenneth Overvest.

CARRIED

7.2.3 By-Law 2020-47 - to amend Zoning By-Law 2000-75 (Lamarre)

Council reviewed this proposed by-law. It was

Resolution 2020-369

Moved By: Gérard Miner

Seconded By: Michel Lalonde

BE IT RESOLVED THAT the two readings be granted By-law 2020-47 being a by-law to amend the Zoning By-law 2000-75 for James Walter, Mylène Lamarre, Gary Walter and Ricky Walter.

CARRIED

7.2.4 By-Law 2020-48 - to amend Zoning By-Law 2000-75 (Murray)

No action was taken.

7.2.5 By-Law 2020-49 - to dedicate road as public highway (Ste-Anne Road)

Council reviewed this proposed by-law. It was

Resolution 2020-361

Moved By: Sarah Bigelow

Seconded By: Gérard Miner

BE IT RESOLVED THAT the three readings and final passage be granted By-Law 2020-49, being a by-law to designate road widening as public highway (Ste-Anne Road).

CARRIED

7.3 Administration

7.3.1 Administration Report AD-11-2020 - Update on COVID-19

Council reviewed this report. It was

Resolution 2020-361

Moved By: Gérard Miner

Seconded By: Michel Lalonde

BE IT RESOLVED THAT Administration Report No. AD-11-2020, dated August 7, 2020, regarding Update on COVID-19 be received and filed.

CARRIED

7.4 Finance

7.4.1 Financial Statements

Council reviewed this document. It was

Resolution 2020-362

Moved By: Sarah Bigelow

Seconded By: Violaine Tittley

BE IT RESOLVED THAT the financial statements as of June 30, 2020 be received and filed.

CARRIED

7.4.2 Accounts

Council reviewed this document. It was

Resolution 2020-363

Moved By: André Roy

Seconded By: Jacques Lacelle

BE IT RESOLVED THAT the accounts paid and as presented by the Treasurer on August 13, 2020, be received and filed.

CARRIED

7.4.3 2020 Annual Repayment Limit (ARL)

Resolution 2020-364

Moved By: Gérard Miner

Seconded By: Peter Barton

BE IT RESOLVED THAT Finance Report No. FIN-09-20, dated July 29, 2020, regarding the 2020 Annual Repayment Limit (ARL) submitted by the Treasurer be received and filed.

CARRIED

7.4.4 Finance Department Memo Hiring an Accounts Payable and Receivable Clerk

This memorandum was provided for information purposes.

7.4.5 Investing in Canada Infrastructure Program

This document was provided for information purposes.

7.4.6 Champlain Drinking Water System Financial Plan 2021-2026

Resolution 2020-365

Moved By: Violaine Tittley

Seconded By: Gérard Miner

BE IT RESOLVED THAT Council approve the Water Financial Plan for the years 2021, 2022, 2023, 2024, 2025 and 2026 as submitted by the Treasurer.

CARRIED

7.4.7 Safe Restart Fund Phase 1 Allocation - Township of Champlain

This document was provided for information purposes.

7.5 Fire Department

Council reviewed these reports. It was

Resolution 2020-366

Moved By: Troy Carkner

Seconded By: Sarah Bigelow

BE IT RESOLVED THAT the monthly Fire Department Reports for June and July 2020, as submitted by the District 1 and District 2 Chiefs, be received and filed.

CARRIED

7.5.1 District 1 - Monthly Report - June and July 2020 (CARRIED)

7.5.2 District 2 - Monthly Report - June and July 2020 (CARRIED)

7.6 Parks & Recreation

7.6.1 REC Monthly Report - June and July 2020

Council reviewed this report. It was

Resolution 2020-367

Moved By: André Roy

Seconded By: Jacques Lacelle

BE IT RESOLVED THAT the monthly Recreation Report for June and July 2020, as submitted by the Director of Parks & Recreation, be received and filed.

CARRIED

7.7 Public Works

7.7.1 PWD Monthly Report - June and July 2020

Council reviewed this report. It was

Resolution 2020-368

Moved By: Gérard Miner

Seconded By: Sarah Bigelow

BE IT RESOLVED THAT the Road report for June and July 2020 as submitted by the Director of Public Works be received and filed.

CARRIED

7.8 Building

7.8.1 CBO Monthly Report - June and July 2020

Council reviewed this report. It was

Resolution 2020-369

Moved By: Jacques Lacelle

Seconded By: Violaine Tittley

BE IT RESOLVED THAT the Building Department report for June and July 2020, as submitted by the Chief Building Official, be received and filed.

CARRIED

7.8.2 Possible Extension of Administration Deposit

It was

Resolution 2020-370

Moved By: Gérard Miner

Seconded By: André Roy

BE IT RESOLVED THAT Council authorize the Chief Building Official to extend the period for the Administration Deposit for 2019 and 2020 Building Permits from 12-months to 15 months upon written request to the Chief Building Official.

CARRIED

7.9 By-Law Enforcement

7.9.1 BEO Monthly Report - June and July 2020

Council reviewed this report. It was

Resolution 2020-371
Moved By: Sarah Bigelow
Seconded By: Michel Lalonde

BE IT RESOLVED THAT the By-Law Enforcement report for June and July 2020, as submitted by the By-Law Enforcement Officer, be received and filed.

CARRIED

7.10 Communications and Economic Development

7.10.1 CED Monthly Report - June and July 2020

Resolution 2020-372
Moved By: André Roy
Seconded By: Jacques Lacelle

BE IT RESOLVED THAT the Communications and Economic Development Report for June and July 2020, as submitted by the Communications and Public Relations Coordinator, be received and filed.

CARRIED

7.11 Day Care Services

7.11.1 DCS Monthly Report - June and July 2020

Council reviewed this report. It was

Resolution 2020-373
Moved By: Gérard Miner
Seconded By: Michel Lalonde

BE IT RESOLVED THAT the Daycare report for June and July 2020, as submitted by the Director of Daycare Services, be received and filed.

CARRIED

Following some discussion, it was

Resolution 2020-374
Moved By: Peter Barton
Seconded By: Sarah Bigelow

WHEREAS due to the Covid-19 regulations for Daycares, children may be sent home for possible Covid-19 symptoms and they can only return to the Daycare following a negative Covid-19 test or after 14 days from the end of the symptoms;

BE IT RESOLVED THAT Council authorizes the Director of Daycare Services not to charge the daily attendance fee for the child during the child's absence due to possible Covid-19 infection.

CARRIED

7.12 Drainage

7.12.1 Drainage Monthly Report - June and July 2020

Council reviewed this report. It was

Resolution 2020-375
Moved By: Gérard Miner
Seconded By: Michel Lalonde

BE IT RESOLVED THAT the report for the month of June and July 2020, as submitted by the Drainage Superintendent be received and filed.

CARRIED

7.13 Water-Sewer/Ontario Clean Water Agency

7.13.1 OCWA - Operational Report - Q2-2020

Resolution 2020-376

Moved By: Sarah Bigelow

Seconded By: Jacques Lacelle

BE IT RESOLVED THAT the Quarterly Operations Report Card from OCWA for the Township of Champlain Water & Wastewater Treatment Facilities for the second quarter 2020 be received and filed and that staff be directed to respond to the recommendations included in the report.

CARRIED

8. REPORT OF LIAISON COMMITTEE MEMBERS / COMMITTEE REPORTS

8.1 Recycling

None

8.2 Library Board

Council examined these two documents. It was

Resolution 2020-377

Moved By: Violaine Tittley

Seconded By: Sarah Bigelow

BE IT RESOLVED THAT

- (i) the Champlain Township Public Library Report for July 2020; and
- (ii) the minutes of the Champlain Township Public Library Board meeting of June 17, 2020

as submitted by the Chairperson and the Head Librarian, be received and filed.

CARRIED

8.2.1 LIB Monthly Report - July 2020 (CARRIED)

8.2.2 Minutes - June 17, 2020 Meeting (CARRIED)

8.3 Prescott Russell Recreational Trail Committee

None

9. REPORT OF THE MAYOR

None

10. OTHER BUSINESS

None

11. ADOPTION OF MINUTES

Council reviewed these sets of Minutes. It was

Resolution 2020-378

Moved By: Gérard Miner

Seconded By: Michel Lalonde

BE IT RESOLVED THAT Council approve the minutes of the following meetings:

- Public meeting – June 11, 2020;
 - Regular meeting – June 11, 2020;
 - Public meeting – June 25, 2020;
 - Special meeting – June 25, 2020; and
 - Special meeting – July 9, 2020;
- as presented.

CARRIED

12. ADOPTION OF BY-LAWS

Council reviewed these proposed by-laws. It was

12.1 By-Law 2020-50 - to authorize borrowing for capital works

Council reviewed this proposed by-law. It was

Resolution 2020-379

Moved By: Gérard Miner

Seconded By: Peter Barton

BE IT RESOLVED THAT three readings and final passage be granted By-Law 2020-50, being a by-law to authorize the borrowing of monies to finance the purchase of two 2019 pickup trucks, the purchase of a single axle plow, the purchase of a SUV for the building department and the renewal of the financing for a tandem plow and miscellaneous work on the water and sewer systems borrowed under by-law 2015-76.

CARRIED

12.2 By-Law 2020-51 - to authorize borrowing for Township's share of cost of Highway 34 reconstruction

Council reviewed this proposed by-law. It was

Resolution 2020-380

Moved By: Violaine Tittley

Seconded By: Troy Carkner

BE IT RESOLVED THAT three readings and final passage be granted By-Law 2020-51, being a by-law to authorize the borrowing of monies to finance the Township's share of the cost for the reconstruction of highway 34.

CARRIED

13. CORRESPONDENCE (for action)

13.1 Vankleek Hill Farmers' Market - Request to extend lease

Resolution 2020-381

Moved By: Troy Carkner

Seconded By: Peter Barton

BE IT RESOLVED that Council approve the extension of the lease of 79 Derby Avenue (outside area only) to the Vankleek Hill Farmers' market on a month-to-month basis; notice of termination of the lease by either party is 30 days as set out in the lease.

CARRIED

13.2 Vankleek Hill Agricultural Society - Request for road closures for Tractor Parade

Resolution 2020-382

Moved By: Peter Barton

Seconded By: Gérard Miner

BE IT RESOLVED THAT Council approve the road closures requested by the Vankleek Hill Agricultural Society for the Tractor parade that will take place on August 16, 2020.

CARRIED

13.3 CUPE - Child Care Work and Early Childhood Educator Appreciation Day 2020

The Director of Daycare Services informed Council that she would be recognizing her employees on this day as in previous years.

13.4 City of Oshawa - COVID-19 Funding

No action was taken.

13.5 Municipality of Chatham-Kent - Funding for Long Term Care

Resolution 2020-383

Moved By: Gérard Miner

Seconded By: Peter Barton

BE IT RESOLVED THAT the Municipality of Chatham-Kent's letter dated June 11, 2020 to Premier Ford, Minister Elliot and Minister Fullerton regarding current and long-standing issues being faced by the Long Term Care sector and supporting the government's Commission on Long-Term Care, be endorsed.

CARRIED

13.6 Municipality of Chatham-Kent - Support for Long Term Care

Resolution 2020-384

Moved By: Peter Barton

Seconded By: Violaine Tittley

BE IT RESOLVED THAT the Municipality of Chatham-Kent's letter dated June 11, 2020 to Premier Ford, Minister Elliot and Minister Fullerton regarding the importance of psycho-social and emotional well-being of Long Term Care and Residential Home residents and supporting the recommendations presented by Long Term Care and Residential home partners, be endorsed.

CARRIED

13.7 City of Sarnia - Long Term Care Improvements

Resolution 2020-385

Moved By: Peter Barton

Seconded By: Gérard Miner

BE IT RESOLVED THAT the City of Sarnia's Resolution dated June 22, 2020 requesting that the Ontario government implement immediate improvements to Long Term Care homes as outlined in their resolution, be endorsed.

CARRIED

13.8 Town of Orangeville - Diversity Training Program for Police Services

No action was taken.

13.9 Town of Kingsville - Rent Assistance Program

No action was taken

13.10 Town of Prescott - Broadband and cellular infrastructure

Resolution 2020-386

Moved By: Peter Barton

Seconded By: Gérard Miner

BE IT RESOLVED THAT the Town of Prescott's resolution dated June 15, 2020 supporting the call by Minister Steve Clark, Minister of Municipal Affairs and Housing, for the Federal government to commit the investment in broadband and cellular infrastructure without delay, be endorsed.

CARRIED

14. CORRESPONDENCE (for information)

This correspondence was provided for information purposes.

14.1 South Nation Conservation - Environmental Grants Program

15. QUESTION PERIOD

The Mayor indicated that members of the public can submit questions to the Township by telephone, letter or email.

16. IN CAMERA

The In Camera meeting was held at 6:00 p.m. There were no matters to bring forward.

17. NEXT MEETING

- Regular Meeting - September 10, 2020

18. CONFIRMING BY-LAW

18.1 By-Law 2020-52

Having dealt with the matters at hand, it was

Resolution 2020-387

Moved By: Jacques Lacelle

Seconded By: Sarah Bigelow

BE IT RESOLVED THAT three readings and final passage be given By-Law 2020-52, being a by-law to confirm the proceedings of Council at its meeting of August 13, 2020.

CARRIED

19. ADJOURNMENT

Subsequently, it was

Resolution 2020-388

Moved By: Gérard Miner

Seconded By: Sarah Bigelow

BE IT RESOLVED THAT Council adjourn until September 10, 2020, at the Champlain Township Hall Council chambers at 7:00 p.m. or at the call of the Mayor or Clerk.

CARRIED

The meeting was adjourned at 9:04 p.m.

NORMAND RIOPEL, MAYOR

ALISON COLLARD, CLERK