



**TOWNSHIP OF CHAMPLAIN  
COMMITTEE OF THE WHOLE MEETING**

**March 3, 2020  
TOWNSHIP HALL**

MEMBERS  
PRESENT: Normand Riopel, Mayor  
Peter Barton, Councillor  
Jacques Lacelle, Councillor  
André Roy, Councillor  
Michel Lalonde, Councillor  
Sarah Bigelow, Councillor  
Gérard Miner, Councillor

MOTIVATED  
ABSENCE: Troy Carkner, Councillor  
Violaine Tittley, Councillor

ALSO PRESENT: Paula Knudsen, CAO  
Alison Collard, Clerk  
Kevin Tessier, Treasurer  
James McMahon, Director of Public Works  
Lisa Burroughs, Director of Parks & Recreation  
Jennifer Laforest, Senior Planner

**OPENING - 4:00 P.M.**

The meeting was opened at 4:01 p.m.

**DISCLOSURE OF PECUNIARY INTEREST**

None noted.

**ADOPTION OF AGENDA**

It was

**Resolution 2020-80**

**Moved By:** Sarah Bigelow

**Seconded By:** Jacques Lacelle

**BE IT RESOLVED THAT** Council approve the agenda of the Committee of the Whole meeting of March 3, 2020, as presented.

**CARRIED**

**STAFF REPORTS**

**Administration**

**Administration Report AD-03-2020 - Proposed Amendments to the Council Code of Conduct**

Council reviewed this report. It was

**Resolution 2020-81**

**Moved By:** Peter Barton

**Seconded By:** André Roy

**BE IT RESOLVED THAT** Administration Report No. AD-03-2020, dated February 24, 2020, regarding proposed amendments to the Council Code of Conduct be received and that the Committee of the Whole recommends that a by-law to amend By-Law 2019-06 establishing the Council Code of Conduct be brought forward for adoption.

**CARRIED**

**Administration Report AD-04-2020 - Strategic Plan**

Council reviewed this report. It was

**Resolution 2020-82**

**Moved By:** Jacques Lacelle

**Seconded By:** Sarah Bigelow

**BE IT RESOLVED THAT** Administration Report No. AD-04-2020, dated February 28, 2020, regarding a Strategic Plan be received and that the Committee of the Whole recommends that staff draft a Request for Proposals that reflects the desired requirements for a 5-year Corporate Strategic Plan and a 5-year Economic Development Strategic Plan from a professional firm who will lead the drafting of the strategic plans.

**CARRIED**

**Parks & Recreation**

**REC Report REC-01-20 - Proposed Exemption to Procurement Policy By-law 2019-57 - L'Original Marina Repairs**

Council reviewed this report. It was

**Resolution 2020-83**

**Moved By:** Gérard Miner

**Seconded By:** Jacques Lacelle

**BE IT RESOLVED THAT** Recreation Report No. REC-01-20 dated March 3, 2020 submitted by the Director of Parks and Recreation be received and that the Director of Parks and Recreation be exempt from By-law No. 2019-57 when the purchase of goods and/or services for the L'Original Marina are funded by the Department of Fisheries and Oceans and when the value of the goods and/or services is less than \$100,000.

**BE IT FURTHER RESOLVED THAT** the Director of Parks and Recreation be allowed to enter into an agreement with Fisheries and Oceans for the installation of a new guide rail.

**CARRIED**

**Planning**

**Planning & Economic Development Report PED-01-2020 - Community Improvement Plan**

Council reviewed this report and the Senior Planner answered a number of questions. It was

**Resolution 2020-84**

**Moved By:** Gérard Miner

**Seconded By:** André Roy

**BE IT RESOLVED THAT** the Committee of the Whole recommends that Council approve the draft Contract Terms for the Community Improvement Plan;

**BE IT RESOLVED THAT** the Committee of the Whole support entering into contact agreement with JL Richards to complete the Community Project Plan for the Township of Champlain;

**BE IT RESOLVED THAT** the Committee of the Whole recommend Council appoint two councillors and two committee members to the project steering committee;

**BE IT FURTHER RESOLVED THAT** the Committee of the Whole encourage administration to launch the project website on April 1<sup>st</sup> 2020.

**CARRIED**

### **Planning & Economic Development Report PED-02-2020 - Special Events Policy**

Council reviewed this report and staff replied to a number of questions. It was

**Resolution 2020-85**

**Moved By:** Peter Barton

**Seconded By:** Gérard Miner

**BE IT RESOLVED THAT** the Committee of the Whole receive the draft special event policy.

**BE IT FURTHER RESOLVED THAT** the Committee of the Whole recommend that Council direct Administration to carry out public consultation and return to a Council meeting with the summary of the comments received.

**CARRIED**

### **Planning & Economic Development Report PED-03-2020 - Preliminary 2020 Business Survey Results**

Council reviewed this report. It was

**Resolution 2020-86**

**Moved By:** André Roy

**Seconded By:** Sarah Bigelow

**BE IT RESOLVED THAT** the Committee of the Whole receive the Planning and Economic Development Report PED-03-2020 - Preliminary 2020 Business Survey Results as information.

**CARRIED**

### **Public Works**

#### **PWD Memorandum 01-20 - Award of Contracts**

The Committee of the Whole reviewed this information. It was

**Resolution 2020-87**

**Moved By:** Sarah Bigelow

**Seconded By:** Peter Barton

**BE IT RESOLVED THAT** the Public Works Department Memorandum 01-20 regarding the award of contracts be received and filed.

**CARRIED**

**PWD Memorandum 02-20 - Update Hawkesbury Bridge Replacement Highway 34 and County Rd 17**

The Committee of the Whole reviewed this information. Following a short discussion, it was

**Resolution 2020-88**

**Moved By:** Gérard Miner

**Seconded By:** Sarah Bigelow

**BE IT RESOLVED THAT** the Committee of the Whole recommends that a letter be sent to the Ontario Ministry of Transportation (MTO) in response to Jacobs Canada Inc.'s letter of February 14, 2020, expressing the Township's opinion that the decision to introduce a stop condition at the intersection of Highway 34 and County Road 17 (N/S-W Ramp)) is a very bad decision and that it will cause serious, potentially fatal accidents, and that the acceleration ramp should remain as is. The introduction of the stop sign will create a very dangerous situation similar to that which existed for many years at the intersection of Highway 34 and Highway 417 (W-N/S off-ramp and N/S-E on-ramp).

**BE IT FURTHER RESOLVED THAT** the Township of Champlain will hold the Ontario Ministry of Transportation (MTO) directly responsible for any serious accidents or fatalities that occur following the installation of the stop sign.

**BE IT FURTHER RESOLVED THAT** a copy of this letter be sent to the Honourable Caroline Mulroney, Minister of Transportation Ontario, the Ontario Ministry of Transport project engineers; Amanda Simard, MPP, Glengarry-Prescott-Russell; the United Counties of Prescott and Russell; and the Town of Hawkesbury.

**CARRIED**

**OTHER BUSINESS**

**Composting**

Council revisited the question of the introduction of a composting programming in Champlain Township, as proposed to Council by Ms. Georgia Dawood, a Township resident, at the September 2019 Council meeting. Council acknowledged that the financial implications of this program make it impossible to undertake at this time. Council directed staff to encourage Township residents, via the Township website and social media, to do their own composting at home, and also to remind them that organic garden waste (leaves, branches, grass clippings) are accepted at the Township's landfill site free of charge. Council requested that Ms. Dawood be informed of this decision.

**QUESTION PERIOD**

Louise Sproule, resident and Editor of The Review newspaper proposed that the Township look at creative ways to encourage composting. Resident Jim Walsh provided some comments on economic development in the Township and expressed support for future action in economic development.

**IN CAMERA**

None

**NEXT MEETING**

- Regular Meeting - March 12, 2020

**ADJOURNMENT**

Subsequently, it was

**Resolution 2020-89**

**Moved By:** Sarah Bigelow

**Seconded By:** Michel Lalonde

**BE IT RESOLVED THAT** the Committee of the Whole meeting of March 3, 2020, be adjourned.

**CARRIED**

The meeting was adjourned at 5:38 p.m.

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NORMAND RIOPEL, MAYOR

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ALISON COLLARD, CLERK