



**TOWNSHIP OF CHAMPLAIN
REGULAR COUNCIL MEETING**

**October 8, 2020
Electronic Participation**

MEMBERS PRESENT: Normand Riopel, Mayor
Peter Barton, Councillor
Jacques Lacelle, Councillor
André Roy, Councillor
Michel Lalonde, Councillor
Violaine Tittley, Councillor
Sarah Bigelow, Councillor
Gérard Miner, Councillor

MOTIVATED ABSENCE: Troy Carkner, Councillor

ALSO PRESENT: Paula Knudsen, CAO
Alison Collard, Clerk
Kevin Tessier, Treasurer
James McMahon, Director of Public Works
Lisa Burroughs, Director of Parks & Recreation
Jennifer Laforest, Senior Planner
Jennifer Drury, Director of Daycare Services
Jacques Gauthier, Chief Building Official
Cynthia Martin, Head Librarian

1. OPENING - 7:00 P.M.

The regular meeting was opened at 7:05 p.m.

2. DISCLOSURE OF PECUNIARY INTEREST

None noted.

3. ADOPTION OF AGENDA

It was

Resolution 2020-435

Moved By: Sarah Bigelow

Seconded By: Violaine Tittley

BE IT RESOLVED THAT Council approve the agenda of the regular meeting of October 8, 2020, as presented.

CARRIED

4. PRESENTATION BY COUNCIL

None

5. PRESENTATION – COMMITTEES / CONSULTANTS

None

6. **DEPUTATION**

None

7. **STAFF REPORTS**

7.1 **Planning**

7.1.1 **On-Going Planning Projects**

Council reviewed this list. It was

Resolution 2020-436

Moved By: Sarah Bigelow

Seconded By: Peter Barton

BE IT RESOLVED THAT the on-going planning project list, as updated for October, 2020, be received and filed.

CARRIED

7.1.2 **Zoning By-Law Amendment Application - Removal of "Holding" zone (h) - Habitations Robert Inc.**

Council reviewed the Planner's report. It was

Resolution 2020-437

Moved By: Jacques Lacelle

Seconded By: Gérard Miner

BE IT RESOLVED THAT council receives Planning Department Report Z-11-2020, dated October 8, 2020, regarding the proposed Zoning By-Law Amendment for Habitations Robert Inc. and that By-law 2020-62 be brought forward for three readings.

CARRIED

7.1.3 **Land Severance Application B-053-2020 - 853853 Ontario Inc. / Andre Desjardins**

Council reviewed the planner's report. It was

Resolution 2020-438

Moved By: Gérard Miner

Seconded By: Sarah Bigelow

BE IT RESOLVED THAT the consent application for 853853 Ontario Inc. / Andre Desjardins as well as comments from the Senior Planner, the Drainage Superintendent, the Director of Public Works and the Chief Building Official, be received and that the application B-053-2020 be granted with the following conditions:

1. That the owner(s) provide written correspondence to the Champlain Township stating that they are aware the property is within the Seguin East Municipal Drain Catchment Area and that they will cooperate with the Drainage Superintendent to obtain a revised drainage assessment for retained Lot B following the revision to the Engineers Report; and
2. That the applicant pays the balance of outstanding taxes, including penalties and interest to the Township of Champlain.

CARRIED

7.1.4 Land Severance Application B-054-2020 and B-055-2020 - Voith Canada Inc.

Council reviewed the planner's report. It was

Resolution 2020-439

Moved By: Gérard Miner

Seconded By: Violaine Tittley

BE IT RESOLVED THAT the consent application for Voith Canada Inc. as well as comments from the Senior Planner, the Drainage Superintendent, the Director of Public Works and the Chief Building Official, be received and that the applications B-054-2020 and B-055-2020 be supported without conditions.

CARRIED

7.1.5 Land Severance Application B-056-2020, B-057-2020 et B-058-2020 - Ridge Holdings Inc. / John Russell

Council reviewed the planner's report. It was

Resolution 2020-440

Moved By: Sarah Bigelow

Seconded By: Michel Lalonde

BE IT RESOLVED THAT the consent application for Ridge Holdings Inc. (John Russell), as well as comments from the Senior Planner, the Drainage Superintendent, the Director of Public Works and the Chief Building Official, be received and that the application referred to as B-056-2020, B-057-2020 and B-58-2020 be granted with the following conditions:

1. The applicant provides a road allowance to the Township of Champlain which conveys all land to the Township of Champlain 10m from the centerline of Pendleton Street along the three lots to be severed and the retained lot B. The Transfer/Deed of land conveying the said land to the Township of Champlain must be prepared and executed at no cost or encumbrance in consideration of the payment of \$1.00; and
2. Payment of the balance of any outstanding taxes, including penalties and interest, shall be paid to the Municipality.

CARRIED

7.2 ADOPTION OF PLANNING BY-LAWS

7.2.1 By-Law 2020-62 - to amend Zoning By-Law 2000-75 - Habitations Robert Inc.

Council reviewed this proposed by-law. It was

Resolution 2020-441

Moved By: Jacques Lacelle

Seconded By: Michel Lalonde

BE IT RESOLVED THAT three readings and final passage be granted By-law 2020-62 being a by-law to amend the Zoning By-law 2000-75 for Habitations Robert Inc.

CARRIED

7.3 Administration

7.3.1 Administration Report AD-18-2020 - Update on COVID-19

Resolution 2020-442
Moved By: Sarah Bigelow
Seconded By: Jacques Lacelle

BE IT RESOLVED THAT Administration Report No. AD-18-2020, dated October 2, 2020, regarding Update on COVID-19 be received and filed.

CARRIED

7.3.2 Administration Report AD-19-2020 - Bill 197 - Proxy Voting

Council reviewed this report. It was

Resolution 2020-443
Moved By: Peter Barton
Seconded By: Sarah Bigelow

BE IT RESOLVED THAT Administration Report No. AD-19-2020, dated September 29th 2020, be received and By-law 2020-61 being a by-law to amend to Procedural By-law 2017-63 to allow proxy voting for members of Council, subject to certain limitations, be brought forward for consideration.

DEFEATED

7.3.3 Integrity Commissioner's Report

Resolution 2020-444
Moved By: André Roy
Seconded By: Jacques Lacelle

BE IT RESOLVED THAT the Annual Reporting letter for the Year May 1, 2019 to April 30, 2020, as presented by the Integrity Commissioner, be received and filed.

CARRIED

7.4 Finance

7.4.1 Accounts

Council reviewed this document. It was

Resolution 2020-445
Moved By: Sarah Bigelow
Seconded By: Gérard Miner

BE IT RESOLVED THAT the accounts paid and as presented by the Treasurer on October 8, 2020, be received and filed.

CARRIED

7.4.2 Finance Report FIN-10-2020 - Water and Sewer Billing Period

Resolution 2020-446
Moved By: Michel Lalonde
Seconded By: Violaine Tittley

BE IT RESOLVED THAT Finance Report No. FIN-10-2020, dated September 29, 2020, regarding Water and Sewer Billing Period be received and filed.

BE IT FURTHER RESOLVED THAT Council approve the recommendation to modify the water and sewer billing period to a quarterly basis as of October 1, 2020 and that a by-law be brought forward at the next meeting.

CARRIED

7.4.3 Finance Report FIN-11-2020 - User Fees for 2021-2025

Resolution 2020-447

Moved By: Jacques Lacelle

Seconded By: Peter Barton

BE IT RESOLVED THAT Finance Report No. FIN-11-2020, dated October 1, 2020 regarding the User Fees for 2021 to 2025 be received and that a By-Law be brought at the next meeting for consideration.

CARRIED

7.4.4 Finance Report FIN-12-2020 - 2020 Annual Repayment Limit (ARL)

Resolution 2020-448

Moved By: André Roy

Seconded By: Peter Barton

BE IT RESOLVED THAT Finance Report No. FIN-12-2020, dated October 2, 2020, regarding the 2020 Annual Repayment Limit (ARL) submitted by the Treasurer be received and filed.

CARRIED

7.5 Fire Department

7.5.1 District 1 - Monthly Report - September 2020

7.5.2 District 2 - Monthly Report - September 2020

Council reviewed these reports. It was

Resolution 2020-449

Moved By: Jacques Lacelle

Seconded By: Gérard Miner

BE IT RESOLVED THAT the monthly Fire Department Reports for September 2020, as submitted by the District 1 and District 2 Chiefs, be received and filed.

CARRIED

7.6 Parks & Recreation

7.6.1 REC Monthly Report - September 2020

Council reviewed this report. It was

Resolution 2020-450

Moved By: Sarah Bigelow

Seconded By: Michel Lalonde

BE IT RESOLVED THAT the monthly Recreation Report for September 2020, as submitted by the Director of Parks & Recreation, be received and filed.

CARRIED

7.7 Public Works

7.7.1 PWD Monthly Report - September 2020

Council reviewed this report. It was

Resolution 2020-451

Moved By: Violaine Tittley

Seconded By: Peter Barton

BE IT RESOLVED THAT the Road report for September 2020 as submitted by the Director of Public Works be received and filed.

CARRIED

7.7.2 PWD Report PW-10-20 - Erection of stop signs at all passive rail crossings

Resolution 2020-452

Moved By: Gérard Miner

Seconded By: Sarah Bigelow

BE IT RESOLVED THAT Public Works Report No. PW-10-20, dated October 8th, 2020, regarding the erection of stop signs at all passive rail crossings in the Township of Champlain be received and that By-Law N° 2020-58 be brought forward for adoption.

CARRIED

7.7.3 PWD Report PW-11-20 - Erection of Stop Signs on Higginson Street

Council reviewed this report. It was

Resolution 2020-453

Moved By: Michel Lalonde

Seconded By: Violaine Tittley

BE IT RESOLVED THAT Public Works Report No. PW-11-20, dated October 8th, 2020, regarding the erection of stop signs on Higginson Street be received and that By-Law N° 2020-59 be brought forward for adoption.

CARRIED

7.7.4 PWD Report PW-12-20 - By-Law 2020-60 - Approval to Expropriate Land

Resolution 2020-454

Moved By: Jacques Lacelle

Seconded By: Gérard Miner

BE IT RESOLVED THAT Public Works Report No. PW-12-20, dated October 8th, 2020, regarding the expropriation of land in the Township of Champlain for municipal purposes including the lands as a Contaminant Attenuation Zone for a landfill be received and that By-Law N° 2020-60 being a by-law to approve the expropriation of land in the Township of Champlain be brought forward for adoption.

CARRIED

7.7.5 Memorandum PW 09-20 - MTO Contract 2020-4081 Highway 34 Project Commencement

Resolution 2020-455

Moved By: Gérard Miner

Seconded By: Jacques Lacelle

BE IT RESOLVED THAT Public Works Memorandum PW 09-20, dated October 8, 2020, regarding the MTO Contract 2020-4081 (Highway 34) Project Commencement be received and filed.

CARRIED

7.7.6 Memorandum PW 10-20 - Resuming charges for underground infrastructure locates

Resolution 2020-456

Moved By: Gérard Miner

Seconded By: Sarah Bigelow

BE IT RESOLVED THAT Public Works Memorandum PW 10-20, dated October 8, 2020, regarding resuming charges for underground infrastructure locates be received and filed.

CARRIED

7.7.7 Memorandum PW 11-20 - Impacts on Public Works Winter Operations due to COVID-19

Resolution 2020-457

Moved By: Violaine Tittley

Seconded By: André Roy

BE IT RESOLVED THAT Public Works Memorandum PW 11-20, dated October 8, 2020, regarding the impacts on Public Works Winter Operation due to COVID-19 be received and filed.

CARRIED

7.8 Building

7.8.1 CBO Monthly Report - September 2020

Council reviewed this report. It was

Resolution 2020-458

Moved By: Violaine Tittley

Seconded By: Sarah Bigelow

BE IT RESOLVED THAT the Building Department report for September 2020, as submitted by the Chief Building Official, be received and filed.

CARRIED

7.9 By-Law Enforcement

7.9.1 BEO Monthly Report - September 2020

Council reviewed this report. It was

Resolution 2020-459

Moved By: Michel Lalonde

Seconded By: André Roy

BE IT RESOLVED THAT the By-Law Enforcement report for September 2020, as submitted by the By-Law Enforcement Officer, be received and filed.

CARRIED

Resolution 2020-460

Moved By: Peter Barton

Seconded By: Gérard Miner

BE IT RESOLVED THAT Council directs staff to enforce the Property Standards By-law 99-25, including serving Infractions, to address the issue of rats on High Street, Vankleek Hill.

CARRIED

7.10 Communications and Economic Development

None

7.11 Day Care Services

7.11.1 DCS Monthly Report - September 2020

Council reviewed this report. It was

Resolution 2020-461

Moved By: Sarah Bigelow

Seconded By: Michel Lalonde

BE IT RESOLVED THAT the Daycare report for September 2020, as submitted by the Director of Daycare Services, be received and filed.

CARRIED

7.12 Drainage

7.12.1 Drainage Monthly Report - September 2020

Council reviewed this report. It was

Resolution 2020-462

Moved By: Jacques Lacelle

Seconded By: Michel Lalonde

BE IT RESOLVED THAT the report for the month of September 2020, as submitted by the Drainage Superintendent be received and filed.

CARRIED

7.13 Water-Sewer/Ontario Clean Water Agency

None

8. REPORT OF LIAISON COMMITTEE MEMBERS / COMMITTEE REPORTS

8.1 Recycling

None

8.2 Library Board

8.2.1 LIB Monthly Report - September 2020

8.2.2 Minutes - July 22, 2020 Meeting

Council examined these two documents. It was

Resolution 2020-463

Moved By: Sarah Bigelow

Seconded By: Jacques Lacelle

BE IT RESOLVED THAT

- (i) the Champlain Township Public Library Report for September 2020; and
- (ii) the minutes of the Champlain Township Public Library Board meeting of July 22, 2020, as submitted by the Chairperson and the Head Librarian, be received and filed.

CARRIED

8.3 Prescott Russell Recreational Trail Committee

8.3.1 Minutes - October 1, 2020 Meeting

Resolution 2020-464

Moved By: Peter Barton

Seconded By: Violaine Tittley

BE IT RESOLVED THAT the minutes of the Prescott Russell Recreational Trail Committee meeting of October 1, 2020 be received and filed.

CARRIED

9. REPORT OF THE MAYOR

Council reviewed this report. It was

Resolution 2020-465

Moved By: André Roy

Seconded By: Jacques Lacelle

BE IT RESOLVED THAT Mayor's United Counties Report dated September 23, 2020 be received and filed.

CARRIED

10. OTHER BUSINESS

None

11. ADOPTION OF MINUTES

11.1 Minutes - Regular Meeting - September 10, 2020

Council reviewed these sets of Minutes. It was

Resolution 2020-466

Moved By: Gérard Miner

Seconded By: Michel Lalonde

BE IT RESOLVED THAT Council approve the minutes of the Regular Meeting of September 10, 2010 as presented.

CARRIED

12. ADOPTION OF BY-LAWS

Council reviewed these proposed by-laws. It was

12.1 By-law 2020-58 - to install Stop Signs at uncontrolled railway crossings

Resolution 2020-467

Moved By: Gérard Miner

Seconded By: Sarah Bigelow

BE IT RESOLVED THAT three readings and final passage be granted By-Law 2020-58, being a by-law to authorize the erection of stop signs at uncontrolled railway crossings within the Township of Champlain.

CARRIED

12.2 By-law 2020-59 - to install Stop Signs on Higginson Street

Resolution 2020-468

Moved By: Michel Lalonde

Seconded By: Violaine Tittley

BE IT RESOLVED THAT three readings and final passage be granted By-Law 2020-59, being a by-law to authorize the erection of stop signs on Higginson Street.

CARRIED

12.3 By-Law 2020-60 - to approve the expropriation of lands

Resolution 2020-469

Moved By: Gérard Miner

Seconded By: Violaine Tittley

BE IT RESOLVED THAT three readings and final passage be granted By-Law 2020-60 being a by-law to approve the expropriation of lands in the Township of Champlain.

CARRIED

12.4 By-law 2020-61 - to amend the Procedural By-law 2017-63 - Proxy Voting

No action was taken.

12.5 By-law 2020-63 - to authorize borrowing for the Lagoon Rehabilitation and the Water and Sewer Works on Highway 34

Resolution 2020-470

Moved By: Peter Barton

Seconded By: Gérard Miner

BE IT RESOLVED THAT three readings and final passage be granted By-Law 2020-63, being a by-law to authorize the borrowing of monies to finance the remaining unfinanced portion of the lagoon rehabilitation and the water and sewer works performed on Highway 34.

CARRIED

13. CORRESPONDENCE (for action)

13.1 Loyalist Township - Ferry services

Resolution 2020-471

Moved By: Gérard Miner

Seconded By: Peter Barton

BE IT RESOLVED THAT Loyalist Township's resolution No 2020.33.11 requesting that the Ministry of Transportation support the Canadian Ferry Association's request that ferries be considered part of the local transit system and that lost revenue be eligible for reimbursement, be filed.

CARRIED

13.2 Eastern Ontario Wardens' Caucus - Eastern Ontario Regional Community Paramedic Rapid Response Team

Resolution 2020-472

Moved By: Gérard Miner

Seconded By: Michel Lalonde

BE IT RESOLVED THAT the Eastern Ontario Wardens' Caucus resolution dated September 18, 2020 endorsing the recommendation from the Eastern Ontario Paramedic Chiefs, dated September 9, 2020, regarding the development of an

Eastern Ontario Regional Community Paramedic Rapid Response Team, be endorsed.

CARRIED

13.3 Eastern Ontario Wardens' Caucus - Regional Food Hub Project in UCPR

Resolution 2020-473

Moved By: Peter Barton

Seconded By: Violaine Tittley

BE IT RESOLVED THAT the Eastern Ontario Wardens' Caucus resolution, dated September 18, 2020, regarding the Regional Food Hub Project in the United Counties of Prescott and Russell, be received and that Champlain Township Council endorses and supports the Regional Food Hub Project in the United Counties of Prescott and Russell.

CARRIED

13.4 Eastern Ontario Wardens' Caucus - COVID-19 Funding for Capital Purchases

No action taken.

13.5 City of Oshawa - COVID-19 Funding

No action was taken.

13.6 Wollaston Township - Non-resident electors on Voters' List

No action was taken.

13.7 Town of Amherstburg - AODA (Accessibility for Ontarians with Disabilities Act, 2005) Website Compliance Extension Request.

No action was taken.

13.8 United Counties of Prescott and Russell - AFMO Membership

Resolution 2020-474

Moved By: Peter Barton

Seconded By: Sarah Bigelow

BE IT RESOLVED THAT that the United Counties of Prescott and Russell (UCPR) resolution 2020-166 regarding payment of the AFMO membership by the UCPR on behalf of UCPR, which includes all eight lower-tier municipalities, be endorsed.

CARRIED

14. CORRESPONDENCE (for information)

14.1 Letter from the Solicitor General

This correspondence was provided for information purposes.

15. QUESTION PERIOD

There were no questions from the public.

16. IN CAMERA

An In Camera Meeting was held at 4:30 p.m. Three items were brought forward for action.

16.1 Security of Property of the Municipality

No decision required.

16.2 Disposition of Land

Resolution 2020-475

Moved By: Gérard Miner

Seconded By: Peter Barton

BE IT RESOLVED that Council approve an amendment to the lease of 79 Derby Avenue to the Vankleek Hill Farmers' market to include the use of the municipal building; notice of termination of the lease by either party is 30 days as set out in the lease.

CARRIED

16.3 Disposition of Land

No decision required.

16.4 Labour relations

Resolution 2020-476

Moved By: Jacques Lacelle

Seconded By: Sarah Bigelow

BE IT RESOLVED THAT Council directs staff to proceed with the recruitment of a full-time Director of Fire Services.

CARRIED

16.5 Negotiations

Resolution 2020-477

Moved By: Gérard Miner

Seconded By: Jacques Lacelle

BE IT RESOLVED THAT Council approve the recommendation to renew the general insurance and risk management service contract for 2021 at a cost of \$218,292 plus tax and the cyber insurance coverage at a cost of \$9,250 plus tax with Théorêt & Martel Insurance Brokers (Frank Cowan Company).

CARRIED

17. NEXT MEETING

- Regular Meeting - November 12, 2020

18. CONFIRMING BY-LAW

18.1 By-Law 2020-64

Having dealt with the matters at hand, it was

Resolution 2020-478

Moved By: Sarah Bigelow

Seconded By: Michel Lalonde

BE IT RESOLVED THAT three readings and final passage be given By-Law 2020-64, being a by-law to confirm the proceedings of Council at its meeting of October 8, 2020.

CARRIED

19. **ADJOURNMENT**

Subsequently, it was

Resolution 2020-479

Moved By: André Roy

Seconded By: Violaine Tittley

BE IT RESOLVED THAT Council adjourn until November 12, 2020, at the Champlain Township Hall Council chambers at 7:00 p.m. or at the call of the Mayor or Clerk.

CARRIED

The meeting was adjourned at 8:38 p.m.

NORMAND RIOPEL, MAYOR

ALISON COLLARD, CLERK