



**TOWNSHIP OF CHAMPLAIN
REGULAR COUNCIL MEETING**

**September 10, 2020
Electronic Participation**

MEMBERS PRESENT: Normand Riopel, Mayor
Peter Barton, Councillor
Troy Carkner, Councillor
Jacques Lacelle, Councillor
André Roy, Councillor
Michel Lalonde, Councillor
Violaine Tittley, Councillor
Sarah Bigelow, Councillor
Gérard Miner, Councillor

ALSO PRESENT: Paula Knudsen, CAO
Alison Collard, Clerk
Kevin Tessier, Treasurer
James McMahon, Director of Public Works
Lisa Burroughs, Director of Parks & Recreation
Jennifer Laforest, Senior Planner
Jennifer Drury, Director of Daycare Services
Jacques Gauthier, Chief Building Official
Michel Martin, Fire Chief, District 1

1. OPENING - 7:00 P.M.

The regular meeting was opened at 7:23 p.m.

The Mayor informed everyone that, due to technical difficulties, the meeting could not be livestreamed to the Township's YouTube channel. The meeting is being recorded and the recording will be posted on the Township website and YouTube channel the following day.

2. DISCLOSURE OF PECUNIARY INTEREST

None noted.

3. ADOPTION OF AGENDA

An item was added to the Agenda: Correspondence for Information 14.2 Take Back the Night 2020. It was

Resolution 2020-395

Moved By: Sarah Bigelow

Seconded By: Gérard Miner

BE IT RESOLVED THAT Council approve the agenda of the regular meeting of September 10, 2020, as amended.

CARRIED

4. **PRESENTATION BY COUNCIL**

None

5. **PRESENTATION – COMMITTEES / CONSULTANTS**

None

6. **DEPUTATION**

None

7. **STAFF REPORTS**

7.1 **Planning**

7.1.1 **On-Going Planning Projects**

Council reviewed this list. It was

Resolution 2020-396

Moved By: Jacques Lacelle

Seconded By: Sarah Bigelow

BE IT RESOLVED THAT the on-going planning project list for September 2020, be received and filed.

CARRIED

7.1.2 **Zoning By-Law Amendment Application - Z-8-2020 - Walter/Lamarre**

Council reviewed the Planner's report. It was

Resolution 2020-397

Moved By: Sarah Bigelow

Seconded By: Gérard Miner

BE IT RESOLVED THAT Council receive Final Planning Department Report Z-08-2020, dated September 10, 2020, regarding the proposed Zoning By-Law Amendment for James Walter, Mylène Lamarre, Gary Walter and Ricky Walter and give third and final reading to By-law 2020-47.

CARRIED

7.1.3 **Zoning By-Law Amendment Application - Z-9-2020 - Murray**

Council reviewed the Planner's report. It was

Resolution 2020-398

Moved By: Jacques Lacelle

Seconded By: Gérard Miner

BE IT RESOLVED THAT the Planning Department Report Z-09-2020, dated September 10, 2020, regarding the proposed Zoning By-Law Amendment for Michel and Sophie Murray be received and that By-law 2020-48 be granted three readings.

CARRIED

7.2 **ADOPTION OF PLANNING BY-LAWS**

7.2.1 **By-Law 2020-48 - to amend Zoning By-Law 2000-75 (Walter/Lamarre)**

Council reviewed this proposed by-law. It was

Resolution 2020-399
Moved By: Sarah Bigelow
Seconded By: Jacques Lacelle

BE IT RESOLVED THAT the third reading and final passage be granted By-law 2020-48 being a by-law to amend the Zoning By-law 2000-75 for James Walter, Mylène Lamarre, Gary Walter and Ricky Walter.

CARRIED

7.2.2 By-Law 2020-49 - to amend Zoning By-Law 2000-75 (Murray)

Council reviewed this proposed by-law. It was

Resolution 2020-400
Moved By: Jacques Lacelle
Seconded By: Sarah Bigelow

BE IT RESOLVED THAT three readings and final passage be granted By-law 2020-49 being a by-law to amend the Zoning By-law 2000-75 for Michel and Sophie Murray.

CARRIED

7.2.3 By-law 2020-55 - to Designate Roads as Public Highway (du Parc Road, des Pâturages Road and du Bercaill Road)

Resolution 2020-401
Moved By: Gérard Miner
Seconded By: Peter Barton

BE IT RESOLVED THAT the three readings and final passage be granted By-Law 2020-55, being a by-law to designate road widening as public highway (du Parc Road, des Pâturages Road and du Bercaill Road).

CARRIED

7.3 Administration

7.3.1 Administration Report AD-12-2020 - Bill 197 - Electronic Participation in Council Meetings and Proxy Voting

Council reviewed this report. It was

Resolution 2020-402
Moved By: André Roy
Seconded By: Jacques Lacelle

WHEREAS the COVID-19 Economic Recovery Act, 2020, S.O. 2020, c. 18 – Bill 197, now allows Members of Council to participate in open and closed meeting electronically on an ongoing basis and not only during emergencies, and to be counted for the purposes of quorum.

BE IT RESOLVED THAT Administration Report No. AD-12-2020, dated September 10th 2020, be received and By-law 2020-56 being a by-law to amend to Procedural By-law 2017-63 to allow electronic participation subject to the limitations stated in this report be brought forward for consideration.

CARRIED

7.3.2 Funding Application - FedDev Ontario - Decision letter

This document was provided for information purposes.

7.3.3 ADM Memorandum - Community Grants Update

Council reviewed this report. Councillor Barton declared a conflict being a member of the Higginson Tower Committee and Councillor Lacelle declared a conflict being a President of the L'Original Food Bank.

It was

Resolution 2020-403

Moved By: Sarah Bigelow

Seconded By: Violaine Tittley

BE IT RESOLVED THAT Administration Memorandum, dated September 5, 2020, regarding the 2020 Community Grants Update be received and that Council approve the following 2020 community grants whose applications have been amended as a consequence of the Covid-19 pandemic:

- Arbor Gallery Cultural Centre - \$700 - new use in 2020;
- Vankleek Hill Curling Club - \$500 - grant to be kept for the same project in 2021;
- Vankleek Hill Agricultural Society - \$4,000 - to be used for other 2020 project or expenses;
- Higginson Tower Committee - \$4,000 - to be used for other 2020 project or expenses;
- Vankleek Hill Fiddle & Dance Association - \$300 - grant to be kept for the same use in 2021; and
- Seniors Christmas Gala - \$350 - grant to be kept for same event in 2021.

CARRIED

7.3.4 ADM Memorandum - Agreement with Call2Recycle Canada Inc.

Council reviewed this report. It was

Resolution 2020-404

Moved By: Gérard Miner

Seconded By: Michel Lalonde

BE IT RESOLVED THAT Administration memorandum, dated September 5, 2020, regarding an Agreement with Call2Recycle Canada Inc. be received and that Council authorize the entering into an Agreement between the Town of Hawkesbury, the Township of Champlain, the Township of East Hawkesbury and Call2Recycle Canada Inc.

CARRIED

7.3.5 Administration Report AD-13-2020 - Update on COVID-19

Resolution 2020-405

Moved By: Sarah Bigelow

Seconded By: Peter Barton

BE IT RESOLVED THAT Administration Report No. AD-13-2020, dated September 9, 2020, regarding Update on COVID-19 be received and filed.

CARRIED

7.4 Finance

7.4.1 Accounts

Council reviewed this document. It was

Resolution 2020-406

Moved By: André Roy

Seconded By: Jacques Lacelle

BE IT RESOLVED THAT the accounts paid and as presented by the Treasurer on September 10, 2020, be received and filed.

CARRIED

7.5 Fire Department

Council reviewed these reports. It was

Resolution 202-407

Moved By: Jacques Lacelle

Seconded By: Gérard Miner

BE IT RESOLVED THAT the monthly Fire Department Reports for August 2020, as submitted by the District 1 and District 2 Chiefs, be received and filed.

CARRIED

7.5.1 District 1 - Monthly Report - August 2020 (CARRIED)

7.5.2 District 2 - Monthly Report - August 2020 (CARRIED)

7.6 Parks & Recreation

7.6.1 REC Monthly Report - August 2020

Council reviewed this report. It was

Resolution 2020-408

Moved By: Jacques Lacelle

Seconded By: Sarah Bigelow

BE IT RESOLVED THAT the monthly Recreation Report for August 2020, as submitted by the Director of Parks & Recreation, be received and filed.

CARRIED

7.6.2 REC Report REC-04-2020 - COVID-19 L'Original Beach Closure Update

Council reviewed this report. It was

Resolution 2020-409

Moved By: Michel Lalonde

Seconded By: Gérard Miner

BE IT RESOLVED THAT Recreation Report No. REC-04-2020 dated September 10, 2020 be received and that the Director of Parks and Recreation be authorized as of September 11th to reopen the L'Original Beach to the public; AND THAT the new position that was created to manage the entrance of the beach be eliminated.

CARRIED

7.6.3 REC Memorandum - COVID-19 Arena and reception halls reopening plans

Resolution 2020-410

Moved By: Jacques Lacelle

Seconded By: Sarah Bigelow

BE IT RESOLVED THAT the Memorandum dated September 2020, regarding COVID-19 Arena and Reception Halls Reopening Plans, as submitted by the Director of Parks & Recreation, be received and filed.

BE IT FURTHER RESOLVED THAT The Township of Champlain's COVID-19 Conditions and Procedures must be followed at all times; failure to comply will result in immediate removal from the facility, non-refundable cancellation and review of future contract bookings.

CARRIED

7.6.4 REC Memorandum - COVID-19 Canteen Services 2020

Resolution 2020-411

Moved By: Gérard Miner

Seconded By: André Roy

BE IT RESOLVED THAT the Memorandum dated September 10, 2020, regarding COVID-19 Canteen Services 2020, as submitted by the Director of Parks & Recreation, be received and filed.

CARRIED

7.7 Public Works

7.7.1 PWD Monthly Report - August 2020

Council reviewed this report. It was

Resolution 2020-412

Moved By: Sarah Bigelow

Seconded By: Violaine Tittley

BE IT RESOLVED THAT the Road report for August 2020 as submitted by the Director of Public Works be received and filed.

CARRIED

7.7.2 PW Memorandum 08-20 - Request for Emergency Water Fill Stations for Residents on Private Wells

Council reviewed this report. It was

Resolution 2020-413

Moved By: Gérard Miner

Seconded By: Peter Barton

BE IT RESOLVED THAT Public Works Memorandum, dated September 1, 2020, regarding a request for emergency water fill stations for residents on private wells be received and filed.

CARRIED

7.7.3 PWD Report PW-09-20 - By-Law 2020-54 - Approval to Expropriate Land

Resolution 2020-414

Moved By: Sarah Bigelow

Seconded By: Violaine Tittley

BE IT RESOLVED THAT Public Works Report No. PW-09-2020, dated September 10th, 2020, regarding the expropriation of land in the Township of Champlain for municipal purposes including the lands as a Contaminant Attenuation Zone for a landfill be received and that By-Law 2020-54 being a by-law to approve the expropriation of land in the Township of Champlain be brought forward for adoption.

CARRIED

7.8 Building

7.8.1 CBO Monthly Report - August 2020

Council reviewed this report. It was

Resolution 2020-415

Moved By: Jacques Lacelle

Seconded By: Sarah Bigelow

BE IT RESOLVED THAT the Building Department report for August 2020, as submitted by the Chief Building Official, be received and filed.

CARRIED

7.9 By-Law Enforcement

7.9.1 BEO Monthly Report - August 2020

Council reviewed this report. It was

Resolution 2020-416

Moved By: Gérard Miner

Seconded By: Violaine Tittley

BE IT RESOLVED THAT the By-Law Enforcement report for August 2020, as submitted by the By-Law Enforcement Officer, be received and filed.

CARRIED

7.10 Communications and Economic Development

7.10.1 CED Monthly Report - August 2020

Resolution 2020-417

Moved By: André Roy

Seconded By: Gérard Miner

BE IT RESOLVED THAT the Communications and Economic Development Report for August 2020, as submitted by the Communications and Public Relations Coordinator, be received and filed.

CARRIED

7.11 Day Care Services

7.11.1 DCS Monthly Report - August 2020

Council reviewed this report. It was

Resolution 2020-418

Moved By: Jacques Lacelle

Seconded By: Sarah Bigelow

BE IT RESOLVED THAT the Daycare report for August 2020, as submitted by the Director of Daycare Services, be received and filed.

CARRIED

7.12 Drainage

7.12.1 Drainage Monthly Report - August 2020

Council reviewed this report. It was

Resolution 2020-419

Moved By: Peter Barton

Seconded By: Gérard Miner

BE IT RESOLVED THAT the report for the month of August 2020, as submitted by the Drainage Superintendent be received and filed.

CARRIED

7.13 Water-Sewer/Ontario Clean Water Agency

None

8. REPORT OF LIAISON COMMITTEE MEMBERS / COMMITTEE REPORTS

8.1 Recycling

8.1.1 Minutes - August 24, 2020 Meeting

Council reviewed these Minutes. It was

Resolution 202-420

Moved By: Violaine Tittley

Seconded By: Gérard Miner

BE IT RESOLVED THAT the minutes of the Joint Recycling Committee meeting of August 24, 2020 be received and filed.

CARRIED

8.2 Library Board

None

8.3 Prescott Russell Recreational Trail Committee

None

9. REPORT OF THE MAYOR

None

10. OTHER BUSINESS

None

11. ADOPTION OF MINUTES

Council reviewed these sets of Minutes. It was

Resolution 2020-421

Moved By: Sarah Bigelow

Seconded By: Michel Lalonde

BE IT RESOLVED THAT Council approve the minutes of the following meetings:

- Public meeting – August 13, 2020; and
- Regular meeting – August 13, 2020

as presented.

CARRIED

- 11.1 **Minutes - Public Meeting - August 13, 2020 (CARRIED)**
- 11.2 **Minutes - Regular Meeting - August 13, 2020 (CARRIED)**

12. **ADOPTION OF BY-LAWS**

Council reviewed these proposed by-laws. It was

12.1 **By-Law 2020-53 - authorizing the execution of an agreement with Call2Recycle Canada Inc.**

Council reviewed this proposed by-law. It was

Resolution 2020-422

Moved By: Sarah Bigelow

Seconded By: André Roy

BE IT RESOLVED THAT three readings and final passage be granted By-Law 2020-53, being a by-law to authorize the entering into an agreement with Call2Recycle Canada Inc. for the recycling of used consumer-type portable batteries.

CARRIED

12.2 **By-Law 2020-54 - to approve the expropriation of lands**

Council reviewed this proposed by-law. It was

Resolution 202-423

Moved By: Jacques Lacelle

Seconded By: Sarah Bigelow

BE IT RESOLVED THAT three readings and final passage be granted By-Law 2020-54 being a by-law to approve the expropriation of lands in the Township of Champlain.

CARRIED

12.3 **By-law 2020-56 - to amend the Procedural By-law 2017-63**

Resolution 2020-424

Moved By: André Roy

Seconded By: Violaine Tittley

BE IT RESOLVED THAT three readings and final passage be granted By-Law 2020-56 being a By-law to amend Procedural By-Law 2017-63 (procedures for governing the calling, place and proceedings of meetings for the Township of Champlain).

CARRIED

13. **CORRESPONDENCE (for action)**

None

14. **CORRESPONDENCE (for information)**

This correspondence was provided for information purposes.

14.1 **Ministry of Transportation - School Bus Cameras**

14.2 **Take Back The Night 2020**

15. **QUESTION PERIOD**

There were no questions from the public.

16. **IN CAMERA**

An In Camera Meeting took place at 6:00 p.m.

17. **NEXT MEETING**

- Regular Meeting - October 8, 2020

18. **CONFIRMING BY-LAW**

18.1 **By-Law 2020-57**

Having dealt with the matters at hand, it was

Resolution 2020-425

Moved By: Jacques Lacelle

Seconded By: Peter Barton

BE IT RESOLVED THAT three readings and final passage be given By-Law 2020-57, being a by-law to confirm the proceedings of Council at its meeting of September 10, 2020.

CARRIED

19. **ADJOURNMENT**

Subsequently, it was

Resolution 2020-426

Moved By: André Roy

Seconded By: Michel Lalonde

BE IT RESOLVED THAT Council adjourn until October 8, 2020, at the Champlain Township Hall Council chambers at 7:00 p.m. or at the call of the Mayor or Clerk.

CARRIED

The meeting was adjourned at 9:24 p.m.

NORMAND RIOPEL, MAYOR

ALISON COLLARD, CLERK