



**TOWNSHIP OF CHAMPLAIN
REGULAR MEETING**

**February 11, 2021
Electronic Participation**

7. STAFF REPORTS

7.1. Planning

*7.1.8. Planning Report PED-01-2021 - Interior Renovations at 52 Wharf Street

7.2. ADOPTION OF PLANNING BY-LAWS

*7.2.7. By-law 2021-17 - Acquisition of Lands for future extension of Tupper Street

7.3. Administration

*7.3.1. Administration Report AD-02-2021-Update on COVID-19

7.6. Parks & Recreation

*7.6.2. Recreation Report REC-02-2021- Vankleek Hill Arena

13. CORRESPONDENCE (for action)

*13.8. Naming recognition at Hawkesbury General Hospital (HGH)



CANTON DE CHAMPLAIN RÉUNION RÉGULIÈRE

le 11 février 2021
Participation par voie électronique

7. RAPPORTS DU PERSONNEL

7.1. Urbanisme

*7.1.8. Rapport PED-01-2021 - Rénovations intérieures au 52 rue Wharf

7.2. ADOPTION DE RÈGLEMENTS D'URBANISME

*7.2.7. Règlement 2021-17 - Acquisition de terrain pour l'extension future de la rue Tupper

7.3. Administration

*7.3.1. Rapport du Service de l'administration AD-02-21 - Mise à jour sur le COVID-19

7.6. Parcs et loisirs

*7.6.2. Rapport REC-02-2021- L'aréna de Vankleek Hill

13. CORRESPONDANCE (action requise)

*13.8. Reconnaissance de nom à l'Hopital général de Hawkesbury (HGH)



PED- 01-2021

To: Council

From: Jennifer Laforest

Date: February 11th 2021

Subject: Interior Renovations 52 Wharf Street

BE IT RESOLVED THAT Council receive Report PED- 01-2021 regarding the proposed interior renovations at 52 Wharf Street, and that Council endorse the limited scope of work as proposed.

Reason for the Memo

This memorandum is to inform Council of proposed renovations to 52 Wharf Street. 52 Wharf Street (Riverest) is a Municipally Designated Heritage Resource. The property owner has requested municipal authorization to proceed with limited interior renovations prior to Site Plan Approval. Council authorization is required as the property is designated under Section 29 of the Ontario Heritage Act.

33 (1) No owner of property designated under section 29 shall alter the property or permit the alteration of the property if the alteration is likely to affect the property's heritage attributes, as set out in the description of the property's heritage attributes that was required to be served and registered under subsection 29 (6) or (14), as the case may be, unless the owner applies to the council of the municipality in which the property is situate and receives consent in writing to the alteration. 2002, c. 18, Sched. F, s. 2 (16); 2005, c. 6, s. 21 (1).

Background

52 Wharf Street (Riverest) in L'Orignal was designed as a Municipal Heritage Resource in 1984 by the former Village of L'Orignal. As the By-Law does not contain a Statement of Significance, the designation By-Law is considered a 'blanket' designation affecting the entire property. The property has historical and architectural value. In pre-consultation with Champlain Township, it was agreed that a heritage impact statement would be prepared for Site Plan Approval. The heritage impact statement will provide further detail on the proposed changes to both the interior and exterior building components.

Architectural Significance

The residence has been frequently described as one of the most impressive examples of Regency (Napoleon Era) architecture in Ontario. The architectural significance is attributed to building mass/shape/form, hipped roof, large dormers, casement windows, semi-circular 'fantail' windows, two expressive chimneys and the posts and lattice verandahs. Interior elements of significance include the exposed masonry, the pine plank floors, the lath and plaster walls, French windows and the 'heat hole'.

The property owner has proposed the following limited interior renovations take place prior to Site Plan Approval:

- installation of commercial kitchen with updated ventilation system;
- installation of removable wall cladding (stainless steel wall panels) on exposed stone walls in kitchen;
- removal of interior demising walls (East living room);
- removal of surface cladding (drywall) in East living room to expose interior wall masonry;
- removal of existing doors between the East living room and the commercial kitchen;
- removal of door between the kitchen and the sunroom (historic materials removed from their current location will be stored in the basement);
- addition of beam (across East and West living room);
- minor patching and flooring repairs;
- enlargement of first floor bathroom;
- addition of cabinetry and millwork for bar area (West living room);

The property owner has committed to storing salvageable interior finishes in the basement for future use. The property owner has further agreed that no changes to the staircase, windows, doors, verandah, exterior masonry, posts, exterior finishes, roof or exterior will take place until Site Plan Approval is issued by Council.

Options

Council may receive this report as information and wait until the Township of Champlain has received a completed heritage impact statement, site plan application and/or building permit application before providing endorsement for interior renovations as proposed.

Conclusion

Should Council support limited interior renovations, the property owner will file corresponding demolition permit building permit application with Champlain Township's Building Department. Supporting engineering and architectural plans will be provided as part of the Building Permit Application.

Respectfully Submitted,

Jennifer Laforest

Senior Planner, Champlain Township

CORPORATION OF THE TOWNSHIP OF CHAMPLAIN

BY-LAW NUMBER 2021-17

BEING A BY-LAW TO AUTHORIZE AND CONFIRM THE ACQUISITION OF LANDS FOR THE FUTURE EXTENSION OF TUPPER STREET

REFERENCE: Sections 5 and 11 of the Municipal Act, Chapter 25, S.O. 2001

WHEREAS under subsection 5(3) of the *Municipal Act, 2001*, S.O. 2001 Chapter 25, as amended, The Corporation of the Township of Champlain's capacity, rights, powers and privileges must be exercised by by-law;

AND WHEREAS subsection 11(1) of the *Municipal Act, 2001*, as amended, provides that a municipality may provide any service or thing that the municipality considers necessary or desirable to the public;

AND WHEREAS the Council of The Corporation of the Township of Champlain deems it necessary and appropriate to acquire parcels of land for the future extension of Tupper Street and for the purpose of one-foot reserves pursuant to Development Agreement with Royal Alexander Farms Limited.

AND WHEREAS The Council of The Corporation of the Township of Champlain deems it expedient to acquire Part of PIN 54163-0556 being Part of Lots 4 & 5, Concession 1, Parts 1, 2, 3, 4 and 5 on Plan 46R-8033, SIT Easement over Part 1, Plan 46R-8033, SIT Easements over Parts 1, 2 & 4, Plan 46R-8033, formerly in the Township of West Hawkesbury, now in the Township of Champlain, in the County of Prescott.

NOW THEREFORE the Council of The Corporation of the Township of Champlain hereby enacts as follows:

1. **THAT** the Corporation of the Township of Champlain acquire Part of PIN 54163-0556 being Part of Lots 4 & 5, Concession 1, Parts 1, 2, 3, 4 and 5 on Plan 46R-8033, SIT Easement over Part 1, Plan 46R-8033, SIT Easements over Parts 1, 2 & 4, Plan 46R-8033, formerly in the Township of West Hawkesbury, now in the Township of Champlain, in the County of Prescott;
2. **THAT** the Mayor and the Clerk of the Corporation of the Township of Champlain be and are hereby authorized to execute all documents and take whatever steps counsel for the said Corporation may advise and as may be required to give effect to these present.

READ a First, Second and Third time and duly enacted this 11th day of February 2021.

Normand Riopel, Mayor

Alison Collard, Clerk



Administration REPORT NO. AD-02-2021

To: Mayor and Members of Council
From: Paula Knudsen, Chief Administrative Officer
Date: February 10 2021
Subject: Update on COVID-19

Recommendation:

BE IT RESOLVED THAT Administration Report No. AD-02-2021, dated February 10, 2021, regarding Update on COVID-19 be received and filed.

Information Update

The following is a general update on the current COVID-19 pandemic since January 14, 2021.

Premier Ford announced on February 08, 2021 that that Regions will gradually transition back between February 10 and February 22, subject to review of the trends in public health indicators following the temporary provincewide shutdown announced in January. We will find out next week if our Region will be transitioning to Red (Control) or Orange (Restrict).

Dr. Paul Roumeliotis, Medical Officer of Health contacted us for municipal partner support for the upcoming vaccination of the general public. We are asked to identify appropriate sites for mass clinics, mobile clinics and drive-through clinics. We will also be providing assistance such as client transportation, greeting clients, client registration etc. We will be provided with training and direction as required.

Respectfully submitted,

Paula Knudsen
Chief Administrative Officer



RECREATION REPORT NO. REC-02-21

To: Members of Council
From: Lisa Burroughs, Director of Parks and Recreation
Date: February 11, 2021
Subject: Vankleek Hill Arena

Recommendation:

BE IT RESOLVED THAT Recreation Report No. REC-02-21 dated February 11, 2021 be received and that Council approve the Director of Parks and Recreation's recommendation to keep the arena open until April 18, 2021 however will close immediately if the region is in the Red zone after March 2, 2021.

Background

Leisure facilities were closed by provincial emergency orders as of March 13th, 2020. Typically, the Vankleek Hill Arena's ice pad is removed by March 31st, therefore the 2019-20 season was only shortened by 2 weeks.

Before the Province announced that arenas were permitted to reopen in September 2020, the Department of Parks and Recreation began to review new restrictions and guidelines and develop reopening plans that considered staff resources, Public Health requirements and financial implications. Groups and leagues were solicited to ensure a minimum of 30-35 hours a week would be rented.

In a typical year, weekly ice rentals would average 50.5 hours which would represent about \$7,900 in revenues.

The 2020-21 season re-opened as of October 5th, 2020 with limited access to then shut down again after the Province's announcement on December 26th, 2020.

The Parks and Recreation team has done all they can to reduce costs at the facility; minimizing ice maintenance, keeping lights off and adjusting temperature. Also, only core staff have been scheduled.

Until we receive January's service bills, it is not clear how much the Municipality will save through the reductions in hydro, heat and water but we will definitely see some savings.

Since December 26th to January 31st, we have lost approximately \$25,400 in revenue.

Analysis:

On February 8th, 2021, the Premier announced that the shutdown and stay at home order will remain in effect for our region until February 16th. He also announced that regions will go back to the Response

Framework when the shutdown is lifted. At this time, we do not know the color level that we will be assigned to. We're hopeful, that the Premier will make another announcement regarding the regional level assignments and any possible changes to the Response Framework by the end of the week.

Impact by zone:

In the Red Zone, with a limit of 10 people indoors, we cannot open the arena as it is not feasible for any group financially to return under those limitations.

In the Orange Zone, the limit is 50 people indoors. In this zone, the arena can reopen following strict COVID protocols as was done in the Fall. Many groups would be interested in returning should we enter the Orange, Yellow, or Green zone.

Recommendation:

Given that we do not know the color we will be assigned to, nor do we know how long we would remain in each color, it is difficult to provide accurate data and impacts of removing or keeping the ice pad at the Vankleek Hill Arena.

Option 1

Should we enter the Red zone as of February 16th, the arena will not be able to reopen however it is recommended that we keep the ice in until March 2nd to see if the Province moves our region to at least the Orange zone within that 14-day period. If by the March 2nd deadline, we continue to be governed by the Red zone, we recommend removing the ice pad.

Should we enter the Orange zone as of February 16th or on or before March 2nd, it is recommended that the arena reopen. It is further recommended that we extend the season by two weeks, offering ice rentals to April 18th, 2021 (rather than our usual March 30th shutdown).

Option 2

Remove the ice immediately, regardless of color zone we enter as of February 16th.

Option 3

Keep ice available, regardless of color zone assigned on February 16th and remove the ice pad on March 31st as what we do normally do.

Financial Impact:

Not knowing how many groups and leagues that will sign contracts prevents us from knowing the financial impact by opting for option 1 however, we will only be scheduling our core staff to run the operations. We will also make sure to schedule groups efficiently, ensuring that there are no holes but more back-to-back rentals.

By extending the ice to April 18th only and not further, will give a chance to the Parks and Recreation staff to shut down the ice plant and to start preparing for the reopening of our Parks, Beach, Campground and Marina (install the docks etc...).

Conclusion:

The financial impact and risks are low to moderate by keeping the arena open until April 18th. By selecting Option 1, Council is demonstrating that we cannot only base our decisions on saving money, but also consider mental health and people being able to enjoy some ice time with their peers. Reopening the arena will also provide groups and leagues a chance to make-up for lost time and hopefully enable their survival for the 2021-22 season.

Respectfully submitted,

Lisa Burroughs
Director of Parks and Recreation



Paula Knudsen <paula.knudsen@champlain.ca>

PLS CONFIRM: Naming recognition at HGH

1 message

Tabakman, Erin <ETabakman@hgh.ca>

Tue, Feb 9, 2021 at 10:42 AM

To: "paula.knudsen@champlain.ca" <paula.knudsen@champlain.ca>

Cc: Alison Collard <alison.collard@champlain.ca>

Good Morning Ms. Knudsen,

I hope this email finds you well, despite the challenges we are all facing as a result of the pandemic. I believe we have yet to meet in person, but I am writing in the hopes of **confirming naming recognition at the Hawkesbury and District General Hospital (HGH)** in honour of the Township of Champlain's incredible generosity and support of the HGH Foundation from 2012 to 2014.

Normally, we would have liked to meet with you in person to discuss these options, but given the current situation with the pandemic, unfortunately that is not possible. I hope the following outline of options is helpful, however I would be pleased to speak with you or Ms. Collard over the phone at your convenience to offer you further options and better understand the naming recognition that would be most meaningful for the Township.

As you may already be aware, the redevelopment project at HGH is nearing its completion and we are finally able to confirm donation plaques for both the donor wall and room naming opportunities. We are so pleased to be able to offer you the following recognition in appreciation for all the Township of Champlain has done for HGH and its Foundation:

1. **Donor Wall:** The Township will receive a plaque on the new donor wall honouring donors who have contributed \$10,000+ to our two last major campaigns.
 - a. **Please confirm** that the name which should appear on this plaque is **Canton de Champlain Township**.

2. **Room Naming:** The Township will also receive a plaque on a room at HGH at the \$100,000 donation level. Room and department naming honours donors who have contributed \$25,000+ to our last two major campaigns and the name plaque will generally be located just above the room number on the outside of the room.
 - a. **Please confirm** that the name which should appear on this plaque is also **Canton de Champlain Township**.
 - b. Several years ago, Mayor Barton had confirmed to us that the Township wished to have the Endoscopy Waiting Room in its name. **Please confirm** this is still your choice of room. There are quite a few options available, which we can discuss over the phone, but here are some other options which you may consider:
 - i. Ambulatory Care Main Waiting Area (1 of 4 sections);
 - ii. OR Department – small waiting room or operating room (1 of 4);
 - iii. Common area – conference room;
 - iv. Medical Day Unit Department – chemotherapy chair, private treatment room or minor procedure room; or
 - v. Family Birthing Department – labour/delivery/recovery room.

It would be ideal if you could let me know ASAP as some of these options may also be of interest to other donors and I would like to be able to confirm your first choice. Alternatively if there are one or two options that you feel strongly about, I can put those on hold for a few days. I am available by phone (613-306-0799) or by email should you have any questions or wish to discuss further room options.

Thank you again for the Township of Champlain's support of the Hawkesbury and District General Hospital. I look forward to meeting you in person and to inviting you to an unveiling of the donor wall and your room plaque once the world goes back to normal!

Best regards,

Erin



Erin Tabakman, CFRE

Directrice exécutive par intérim

Interim Executive Director

Fondation de l'Hôpital général de Hawkesbury et district

Hawkesbury and District General Hospital Foundation

Adresse postale/Mailing Address: 1111 Ghislain St., Hawkesbury,
ON K6A 3G5

Tél / Tel: 613 632-1111 poste/ext. 21102

Cell. 613 306-0799 / Fax: 613 636-6162

@: etabakman@hgh.ca

www.fondationhgh.org