



EMPLOYMENT OPPORTUNITY
TOWNSHIP OF CHAMPLAIN
Director of Public Works

The Township of Champlain, with a population of 8 700, is located 1 hour east of Ottawa and 1 hour west of Montréal is seeking a dynamic and motivated individual to fill the permanent, full time position **Director of Public Works**.

The successful applicant will report to the Chief Administrative Officer of the Municipality with the following key duties and responsibilities:

- Responsible for the design, construction, operation and maintenance of the road network as well as supervising construction and inspections and preparing cost estimates;
- Oversees the operations of the Ontario Clean Water Agency with respect to two water and wastewater systems;
- Responsible for the operation of the landfill and waste management collection and disposal contracts;
- Prepares estimates and administers the department's operating and capital budgets;
- Directs the management of all human and other resources of the department.

Qualifications

- University degree in civil engineering or related field. A C.E.T. designation or an equivalent combination of education and experience;
- Sound municipal experience with a minimum of five (5) years in public works at a supervisory level position;
- Strong management, leadership, organizational and interpersonal skills;
- Excellent oral and written communication skills, including report writing and presentation skills and must be fluently bilingual.

This position is a full-time, regular 37.5-hour work week from Monday to Friday, days with some possible after hours work during critical periods or situations. *A detailed job description is available on the website at www.champlain.ca.*

The 2021 pay structure range is from \$76,294 to \$102,655, however, following a compensation review, increases to this salary range will be implemented in 2022. The Township of Champlain also offers an excellent comprehensive benefit program.

Qualified candidates are invited to submit a cover letter and résumé by **no later than 4 p.m. on May 3, 2021**, quoting "Director of Public Works," to:

*Paula Knudsen, Chief Administrative Officer
Township of Champlain
948 Pleasant Corner Road East, Vankleek Hill, ON, K0B 1R0
Email: paula.knudsen@champlain.ca*

We thank all applicants for their interest, however, only those selected for an interview will be contacted. Information collected will be used in accordance with the Municipal Freedom of Information and Protection Act for the purpose of candidate selection.