



THE CORPORATION OF THE TOWNSHIP OF CHAMPLAIN

JOB DESCRIPTION **SUMMER STUDENT - ROAD CREW LABOURER**

DEPARTMENT: Public Works Department

POSITION: Summer Student - Road Crew Labourer

HOURS of WORK: 40 hours/week, Monday to Friday

QUALIFICATIONS:

For Post-secondary Summer Students only. Applicants must have been enrolled full-time in the previous academic year, and enrolled to return full-time in the following academic year. Studies in a related fields of Public Works, Road Construction, Engineering or as a Technician would be an asset.

- Bilingual, written and oral in French and English.
- Physically fit and enjoy working outdoors.
- Must hold a valid Ontario Driver's Licence.
- Have a valid WHMIS, First Aid & CPR certificate or be willing to be trained.
- Willing to submit to a Criminal Background Check.
- Willing to submit a Drivers Abstract.
- Other technical, mechanical and construction skills would be an asset.

REPORTS TO: Director of Public Works

DUTIES:

Under the direction of the Director Public Works or the Lead Hand, the following is a partial list of duties:

- 1) General Labour** - assist the Public Works Department employees on various road construction and maintenance jobs, by providing manual labour services as required for completing tasks.
- 2) Vehicle Operation** - drive a pickup truck.
- 3) Dealing with the Public** - must deal with residents and members of the public in a courteous and respectful manner.

During the absence of the Director of Public Works, the employee must communicate and take direction from the Lead Hand, during the absence of the Lead Hand and Director of Public Works; the employee must communicate and take direction from the Chief Administrative Officer. This job description may be modified by the Director of Public Works upon consultation with the employee, and upon receipt of the approval by the Clerk.