



**TOWNSHIP OF CHAMPLAIN
REGULAR COUNCIL MEETING**

**May 8, 2018
TOWNSHIP HALL**

MEMBERS PRESENT: Gary J. Barton, Mayor
Troy Carkner, Councillor
Paul Emile Duval, Councillor
Jacques Lacelle, Councillor
Helen MacLeod, Councillor
Gérard Miner, Councillor
Pierre Perreault, Councillor
Normand Riopel, Councillor
Marc Séguin, Councillor

ALSO PRESENT: Paula Knudsen, CAO-Treasurer
Alison Collard, Clerk
James McMahon, Director of Public Works

OPENING - 7:00 P.M.

The regular meeting was opened at 7:00 p.m.

The Mayor introduced Mrs. Cynthia Martin, who has recently been appointed as Head Librarian at the Champlain Public Library. Mrs. Martin has been employed at the Library for nine years, initially as Library Clerk and then as Program Coordinator. The Mayor also introduced Mrs. Anne Smith, the new Program Coordinator at the Library.

Cynthia Martin briefly outlined some of the library's activities and encouraged everyone to visit the Library. The Mayor welcomed them both in their new positions.

DISCLOSURE OF PECUNIARY INTEREST

None noted.

ADOPTION OF AGENDA

Agenda item 10.1 Declaration of Surplus land was added and it was

Resolution 2018-174

Moved By: Paul Emile Duval

Seconded By: Marc Séguin

BE IT RESOLVED THAT Council approve the agenda of the regular meeting of May 8, 2018, as amended.

CARRIED

PRESENTATION BY COUNCIL

None

PRESENTATION – COMMITTEES / CONSULTANTS

Deloitte LLP - Report on Audited Financial Statement 2017

Gary Hoffman, Partner at Deloitte LLP, presented the Consolidated Financial Statements of the Township of Champlain for the year ending December 31, 2017 and provided a summary of the Municipality's audited financial position. It was

Resolution 2018-175

Moved By: Gérard Miner

Seconded By: Jacques Lacelle

BE IT RESOLVED THAT the Consolidated Financial Statements for the year ending December 31, 2017, as presented by Deloitte LLP, be received and filed.

CARRIED

DEPUTATION

None

STAFF REPORTS

Planning

On-Going Planning Projects

Council reviewed this list. It was

Resolution 2018-176

Moved By: Marc Séguin

Seconded By: Troy Carkner

BE IT RESOLVED THAT the on-going planning project list, as updated on May 1, 2018, be received and filed.

CARRIED

Land Severance Application B-011-2018 - André & Claudette Hotte

Council reviewed the planner's report. It was

Resolution 2018-177

Moved By: Pierre Perreault

Seconded By: Paul Emile Duval

BE IT RESOLVED THAT the land severance application for André Hotte & Claudette Hotte, as well as comments from the Planner, the Director of Public Works, and the Chief Building Official, be received and that the land severance application (file B-011-2018) be granted with the following conditions:

1. That the area be deeded in the same name as the abutting property to the South being enlarged, that Section 50(3) and/or (5) of the Planning Act apply to all subsequent conveyances involving the enlarged property, and that any mortgages that may be required take into account the lot as enlarged.
2. That the land surveyor make sure that the setbacks between the new property lines and the existing buildings are complied with as stipulated in the Zoning By-law No. 2000-75 of the Township of Champlain and that the location plan be submitted to the Corporation of the Township of Champlain for approval, before registration of the surveying plan. The registered owner shall provide, to the Municipality, certification from

an Ontario Land Surveyor that all buildings and structures comply with the applicable setback requirements to the newly created lot lines.

3. That the right-of-way for County Road 17 along the retained parcel (B) subject to the application be widened as required to 15 metres from the centerline of the primary artery, and that the Transfer/Deed of land conveying the said land to the United Counties of Prescott and Russell must be prepared and executed at no cost or encumbrance in consideration of the payment of \$1.00.

CARRIED

Land Severance Application B-013-2018 - Nathalex Inc.

Council reviewed the planner's report. It was

Resolution 2018-178

Moved By: Gérard Miner

Seconded By: Normand Riopel

BE IT RESOLVED THAT the land severance application for Nathalex Inc., as well as comments from the Planner, the Director of Public Works, and the Chief Building Official, be received and that the land severance application (file B-013-2018) be granted with the following conditions:

1. That the area be deeded in the same name as the abutting property to the northwest being enlarged (1950 Ste- Anne Rd), that Section 50(3) and/or (5) of the Planning Act apply to all subsequent conveyances involving the enlarged property, and that any mortgages that may be required take into account the lot as enlarged.
2. That the right-of-way for Ste-Anne Road along the severed parcel (A) subject to the application be widened as required to 13 metres from the centerline of the street, and that the Transfer/Deed of land conveying the said land to the Township of Champlain must be prepared and executed at no cost or encumbrance in consideration of the payment of \$1.00.

CARRIED

Land Severance Application B-018-2018 - Laetum Investments Ltd.

Council reviewed the planner's report. Following some discussion, the fourth condition requiring a road widening was removed. It was

Resolution 2018-179

Moved By: Paul Emile Duval

Seconded By: Troy Carkner

BE IT RESOLVED THAT the land severance application for Laetum Investments Ltd., as well as comments from the Planner, Public Works, and the Chief Building Official, be received and that the land severance application (file B-018-2018) be granted with the following conditions:

1. Payment of the balance of any outstanding taxes, including penalties and interest, shall be paid to the Municipality.
2. A copy of all reference plans associated with this application shall be provided to the Municipality for approval prior to registration.
3. The registered owner shall provide, to the Municipality, confirmation that all buildings and structures have been demolished.

CARRIED

ADOPTION OF PLANNING BY-LAWS

Administration

Administration Report AD-09-18 - Use of Municipal Resources Policy

Council reviewed this report. It was

Resolution 2018-180

Moved By: Gérard Miner

Seconded By: Troy Carkner

BE IT RESOLVED THAT Administration Report No. AD-09-18, dated April 30, 2018, regarding the adoption of a Policy relating to the use of municipal resources in an election year be received and that By-law 2018-38 be brought forward for consideration.

CARRIED

Finance

Financial Statements

Report not available.

Accounts

Council reviewed this document. It was

Resolution 2018-181

Moved By: Pierre Perreault

Seconded By: Marc Séguin

BE IT RESOLVED THAT the accounts paid and as presented by the Treasurer on May 8, 2018, be received and filed.

CARRIED

Fire Department

Council reviewed these reports. It was

Resolution 2018-182

Moved By: Helen MacLeod

Seconded By: Troy Carkner

BE IT RESOLVED THAT the monthly Fire Department Report for April 2018, as submitted by the District 1 Chief and the monthly Fire Department Reports for February, March and April 2018, as submitted by the District 2 Chief, be received and filed.

CARRIED

District 1 - Monthly Report - April 2018 (CARRIED)

District 2 - Monthly Reports - February, March & April 2018 (CARRIED)

Parks & Recreation

REC Monthly Report - April 2018

Council reviewed this report. It was

Resolution 2018-183

Moved By: Jacques Lacelle

Seconded By: Helen MacLeod

BE IT RESOLVED THAT the monthly Recreation Report for April 2018, as submitted by the Director of Parks & Recreation, be received and filed.

CARRIED

Roads Department

PWD Monthly Report - April 2018

Council reviewed this report. It was

Resolution 2018-184

Moved By: Gérard Miner

Seconded By: Paul Emile Duval

BE IT RESOLVED THAT the Road report for April 2018 as submitted by the Director of Public Works be received and filed.

CARRIED

Building

CBO Monthly Report - April 2018

Council reviewed this report. It was

Resolution 2018-185

Moved By: Marc Séguin

Seconded By: Normand Riopel

BE IT RESOLVED THAT the Building Department report for April 2018, as submitted by the Chief Building Official, be received and filed.

CARRIED

By-Law Enforcement

BEO Monthly Report - April 2018

Council reviewed this report. It was

Resolution 2018-186

Moved By: Gérard Miner

Seconded By: Jacques Lacelle

BE IT RESOLVED THAT the By-Law Enforcement report for April 2018, as submitted by the By-Law Enforcement Officer, be received and filed.

CARRIED

Day Care Services

DCS Monthly Report - April 2018

Council reviewed this report. It was

Resolution 2018-187

Moved By: Paul Emile Duval

Seconded By: Jacques Lacelle

BE IT RESOLVED THAT the Daycare report for April 2018, as submitted by the Daycare Services Coordinator, be received and filed.

CARRIED

Water-Sewage/Ontario Clean Water Agency

None

REPORT OF LIAISON COMMITTEE MEMBERS / COMMITTEE REPORTS

Fire Services

Minutes - April 9, 2018 Meeting

Council reviewed these minutes. It was

Resolution 2018-188

Moved By: Marc Séguin

Seconded By: Jacques Lacelle

BE IT RESOLVED THAT the minutes of the Fire Liaison Committee meeting of April 9, 2018 be received and filed.

BE IT FURTHER RESOLVED THAT Council endorses the recommendations of the Fire Liaison Committee as set out in the Minutes of the Committee meeting of April 9, 2018.

CARRIED

Emergency Planning

None

Economic Development and Tourism

None

Drainage

Drainage Monthly Report - April 2018

Council reviewed this report. It was

Resolution 2018-189

Moved By: Jacques Lacelle

Seconded By: Pierre Perreault

BE IT RESOLVED THAT the report for the month of April 2018, as submitted by the Drainage Superintendent be received and filed.

CARRIED

Recycling

Minutes - March 26, 2018 Meeting

Council reviewed these Minutes. It was

Resolution 2018-190

Moved By: Paul Emile Duval

Seconded By: Troy Carkner

BE IT RESOLVED THAT the minutes of the Joint Recycling Committee meeting of March 26, 2018 be received and filed.

CARRIED

Library Board

Council examined these two documents. It was

Resolution 2018-191

Moved By: Troy Carkner

Seconded By: Jacques Lacelle

BE IT RESOLVED THAT

- (i) the Champlain Township Public Library Report for April 2018; and
 - (ii) the minutes of the Champlain Township Public Library Board meeting of April 18, 2018
- as submitted by the Chairperson and the Head Librarian, be received and filed.

CARRIED

LIB Monthly Report - April 2018 (CARRIED)

Minutes - April 18, 2018 Meeting (CARRIED)

Public Works

Minutes - May 2, 2018 Meeting

Council reviewed these minutes. It was

Resolution 2018-192

Moved By: Gérard Miner

Seconded By: Jacques Lacelle

BE IT RESOLVED THAT the minutes of the Public Works Committee meeting of May 2, 2018 be received and filed.

BE IT FURTHER RESOLVED THAT Council endorses the recommendations of the Public Works Committee as set out in the Minutes of the Committee meeting of May 2, 2018.

CARRIED

Resolution 2018-193

Moved By: Marc Séguin

Seconded By: Jacques Lacelle

BE IT RESOLVED THAT the Township of Champlain enters into an agreement with the Township of East Hawkesbury to accept the transfer of biosolids from the Chute-a-Blondeau WWTP to the L'Original WWTP at the rate of \$40/m³ and that an amendment be made to the L'Original WWTP Environmental Compliance Approval to permit the transfer of biosolids from Chute-a-Blondeau WWTP, as recommended by the Public Works Committee.

CARRIED

Waste Management

None

Mayer Landfill Site

None

Recreation

None

Community Policing Advisory Committee (CPAC)

None

REPORT OF THE MAYOR

Council reviewed this report. It was

Resolution 2018-194
Moved By: Marc Séguin
Seconded By: Troy Carkner

BE IT RESOLVED THAT Mayor's United Counties Report dated April 25, 2018 be received and filed.

CARRIED

OTHER BUSINESS

Declaration of Surplus Land

It was

Resolution 2018-196
Moved By: Paul Emile Duval
Seconded By: Troy Carkner

BE IT RESOLVED THAT Council declares the following property as being surplus to the needs of the Municipality:

- Property Roll Number 0209.006.005.02602, being Part of Lot 9, Concession 5, Plan 46R5251, Part 6, in the former Township of Hawkesbury West, now in the Township of Champlain;
- Property Roll Number 0209.008.002.09950, being Plan 15, Part of Lot 16, Plan 334 Part of Lot 1, in the former Village of L'Orignal, now in the Township of Champlain; and
- Property Roll Number 0209.010.001.13600, being Plan 35, Park Part of Lot G, Part Lot 76, in the former Town of Vankleek Hill, now in the Township of Champlain;

BE IT FURTHER RESOLVED THAT the Township take steps to dispose of these properties.

CARRIED

ADOPTION OF MINUTES

Minutes - Regular Meeting - April 10, 2018

Council reviewed this set of Minutes. Financing details were added to Resolution 2018-151. It was

Resolution 2018-196
Moved By: Normand Riopel
Seconded By: Jacques Lacelle

BE IT RESOLVED THAT Council approve the minutes of the Regular meeting of April 10, 2018 as amended.

CARRIED

ADOPTION OF BY-LAWS

By-Law 2018-38 - Use of Municipal Resources Policy

Council reviewed this proposed by-law. It was

Resolution 2018-196
Moved By: Pierre Perreault
Seconded By: Marc Séguin

BE IT RESOLVED THAT three readings and final passage be granted By-Law 2018-38, being a by-law to adopt a Policy to establish guidelines for the use of municipal resources in an election year.

CARRIED

By-Law 2018-39 - authorizing the adoption of the 2018 tax rates for Champlain Township

Council reviewed this proposed by-law. It was

Resolution 2018-198

Moved By: Pierre Perreault

Seconded By: Helen MacLeod

BE IT RESOLVED THAT three readings and final passage be granted By-Law 2018-39, being a by-law to authorize the adoption of the 2018 tax rates for the Township of Champlain, including establishing penalty and interest charges and due dates for the final levy.

CARRIED

By-Law 2018-40 - authorizing the execution of an agreement with AMO - Main Street Revitalization Initiative

Council reviewed this proposed by-law. It was

Resolution 2018-199

Moved By: Troy Carkner

Seconded By: Gérard Miner

BE IT RESOLVED THAT three readings and final passage be granted By-Law 2018-40, being a by-law to enter into a Municipal Funding Agreement with the Association of Municipalities of Ontario (AMO) to participate in Ontario's Main Street Revitalization Initiative.

CARRIED

By-Law 2018-41 - to appoint an Acting Deputy Treasurer

Council reviewed this proposed by-law. It was

Resolution 2018-200

Moved By: Paul Emile Duval

Seconded By: Pierre Perreault

BE IT RESOLVED THAT three readings and final passage be granted By-law 2018-41, being a by-law to appoint an Acting Deputy Treasurer.

CARRIED

CORRESPONDENCE (for action)

Excellent Events - Heritage May Show Festival

Resolution 2018-201

Moved By: Troy Carkner

Seconded By: Helen MacLeod

BE IT RESOLVED THAT Excellent Events' request regarding the Heritage Festival to be held in Vankleek Hill on May 20, 2018 be received and that Council approve:

- i) The closure of Main Street between Kirk Lane and Bertha Street between the hours of 7:30 a.m. to 6:00 p.m. on May 20, 2018 for the purpose of the Heritage Festival;
- ii) the appointment of the Director of Parks & Recreation as the Champlain Township Representative on the organizing committee of this event; and that
- iii) Council designate this as a community event.

CARRIED

Request for Road Closure - Walk for Ovarian Cancer

Resolution 2018-202

Moved By: Paul Emile Duval

Seconded By: Troy Carkner

BE IT RESOLVED THAT James Cowan's request regarding the Walk for Ovarian Cancer to be held in Vankleek Hill on July 7, 2018 be received and that Council approve:

- i) The closure of Newton Road between County Road 10 and Aberdeen Road between the hours of 8:30 a.m. to 12:00 p.m. on July 7, 2018 for the purpose of the Walk for Ovarian Cancer;
- ii) the appointment of the Director of Parks & Recreation as the Champlain Township Representative on the organizing committee of this event; and that
- iii) Council designate this as a community event.

CARRIED

Business & Merchants' Association - Trash and Treasure

Resolution 2018-203

Moved By: Troy Carkner

Seconded By: Paul Emile Duval

BE IT RESOLVED THAT Council approve the use of the parkland owned by the Township adjacent to the Post Office on Main Street from 6 a.m. until 5:00 p.m. for the Trash and Treasure event to be held on June 2, 2018.

CARRIED

Prescott County Plowman's Association - Request for support

Resolution 2018-204

Moved By: Paul Emile Duval

Seconded By: Marc Séguin

BE IT RESOLVED THAT the letter from the Prescott County Plowmen's Association of April 2018 be received and that Council approve a donation of \$200.00 to the Prescott County Plowmen's Association for the 2018 Plowing Match to be held September 8, 2018.

CARRIED

Erupshun - Swap Meet May 19, 2018

Resolution 2018-205

Moved By: Troy Carkner

Seconded By: Paul Emile Duval

BE IT RESOLVED THAT Council authorize reserved parking on the portion of Main Street between civic number 38 and civic number 116 on the South side of Main Street

East between 7:00 a.m. and 3:00 p.m. on May 19, 2018 for Erupshun Industries Ltd., for special vehicles for the Swap Meet event.

CARRIED

Halton Region - CN Truck-Rail Development in the Town of Milton

Resolution 2018-206

Moved By: Jacques Lacelle

Seconded By: Helen MacLeod

BE IT RESOLVED THAT the Region of Halton's resolution dated March 28, 2018, seeking support on the Court application involving the CN Truck-Rail Development in the Town of Milton, be endorsed.

CARRIED

Town of Lakeshore - Buildings containing hazardous materials

Resolution 2018-207

Moved By: Pierre Perreault

Seconded By: Jacques Lacelle

BE IT RESOLVED THAT the Town of Lakeshore's resolution dated April 24, 2018 requesting that the Government of Ontario review and revise the laws regarding the alteration, renovation and/or demolition of all buildings containing hazardous materials, to ensure proper steps and preventative measures are taken to protect the public from exposure to hazardous materials, be filed.

CARRIED

Ernie Hardeman, MPP Oxford - Bill C-16 Landfill Sites

Resolution 2018-208

Moved By: Helen MacLeod

Seconded By: Paul Emile Duval

BE IT RESOLVED THAT the Township of Champlain supports *Bill 16, Respecting Municipal Authority Over Landfilling Sites Act* introduced by MPP Ernie Hardeman and calls upon the Government of Ontario, and all political parties, to formally grant municipalities the authority to approve landfill projects in or adjacent to their communities.

CARRIED

Flags Unlimited - Flags for Humboldt

Resolution 2018-209

Moved By: Paul Emile Duval

Seconded By: Helen MacLeod

BE IT RESOLVED THAT the Township of Champlain purchase two Humboldt Strong flags at of cost of \$49.00 each.

CARRIED

CORRESPONDENCE (for information)

It was

Resolution 2018-210

Moved By: Jacques Lacelle

Seconded By: Troy Carkner

BE IT RESOLVED THAT correspondence items 14.1 to 14.6 submitted for information purposes be received and filed.

CARRIED

Eastern Ontario Health Unit - Food Premise Regulation Update 2018 (CARRIED)

Support for Champlain Township's Resolution - Fire Protection and Prevention Act, 1997 - Régulations (CARRIED)

Upper Canada and District School Board - Community Planning and Partnership Meeting (CARRIED)

Eastern Ontario Leadership Council - Regional Economic Strategy Funding - News Release (CARRIED)

Ontario Libraries Association and Federation of Public Libraries - News Release (CARRIED)

Ontario Power Generation - Pickering Nuclear Generating Station (CARRIED)

QUESTION PERIOD

Ratepayer, Sarah Bigelow asked about access to Newton Road during the road closures for the Walk for Ovarian Cancer. The Mayor confirmed that residents will have access to the road.

IN CAMERA

An in camera meeting was held at 4:30 p.m. to discuss a potential acquisition of land; proposed disposition of land; a personnel matter; and a litigation.

NEXT MEETING

- In Camera Meeting - May 16, 2018
- Regular Meeting - June 19, 2018

CONFIRMING BY-LAW

By-Law 2018-42

Having dealt with the matters at hand, it was

Resolution 2018-211

Moved By: Gérard Miner

Seconded By: Troy Carkner

BE IT RESOLVED THAT three readings and final passage be given By-Law 2018-42, being a by-law to confirm the proceedings of Council at its meeting of May 8, 2018.

CARRIED

ADJOURNMENT

Subsequently, it was

Resolution 2018-212

Moved By: Pierre Perreault

Seconded By: Marc Séguin

BE IT RESOLVED THAT Council adjourn until May 16, 2018, at the Champlain Township Hall Council chambers at 3:00 p.m. or at the call of the Mayor or Clerk.

CARRIED

The meeting was adjourned at 8:19 p.m.

GARY J. BARTON, MAYOR

ALISON COLLARD, CLERK