



## **Community Improvement Plan Inaugural Steering Committee Meeting Agenda**

**Tuesday August 11<sup>th</sup> 2020 1:00PM (2 Hours)  
Electronic Committee Meeting**

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### **1. Call to Order**

### **2. Approval of Agenda**

### **3. Welcome Presentation (Township Staff)**

3.1 Committee Terms of Reference

3.2 Review Findings – Committee SWOT Analysis

### **4. Project Outline (JL Richards)**

4.1 What is a Community Improvement Plan?

4.2 What are financial tools and incentives under a CIP?

4.3 Improvement Area Boundaries

4.4 External Invitations to Join CIP Steering Committee

### **5. Reports and Records**

5.1 Terms of Reference (Draft)

5.2 Committee SWOT Analysis (Draft)

5.3 Background Report (Draft)

### **6. Reference Material**

6.1 Community Improvement Planning Handbook (2006)

### **7. Inquiries and Discussion Items**

### **8. Next Meeting**

8.1 The next meeting of the Steering Committee is scheduled for Tuesday  
September 8<sup>th</sup> 2020 at 4:00pm.

## 9. Adjournment

cc.

Norman Riopel  
Sarah Bigelow  
Troy Carkner  
Jacques Lacelle  
Michel Lalonde  
Paula Knudsen  
Alison Collard  
Lisa Burroughs  
Aline Gravel  
Jennifer Laforest  
Marc Rivet

Mayor of Champlain Township (Chair)  
Councillor  
Councillor  
Councillor  
Councillor  
CAO Township of Champlain  
Clerk Champlain Township  
Director of Parks and Recreation  
Communications Coordinator Champlain Township  
Senior Planner, Champlain Township  
Associate and Senior Planner, JL Richards