Mayoral Direction

MDI-2025-001

Date: November 27, 2025

Purpose: Direction to prepare a Draft 2026 Municipal Budget

Whereas Section 284.16 of the Municipal Act, 2001 S.O. 2001, c.25 as amended, and Subsection 7(1) of O. Reg. 530/22 states that the Mayor shall, on or before February 1 of each year prepare a proposed budget for the municipality and provide the proposed budget to the council for the council's consideration; and

Whereas Subsection 7(2) of O. Reg. 530/22 states that if the head of council does not propose a budget to council by February 1 in accordance with subsection (1), the council shall prepare and adopt the budget for the municipality; and

Whereas Section 284.3 of the Municipal Act, 2001 authorizes the head of council to direct municipal employees to undertake research and provide advice to the head of council and the municipality on policies and programs of the municipality and to carry out duties in relation to the exercise of certain powers and duties under Part VI.1 of the Act; and

Whereas it is the practice of the Township of Champlain for municipal staff to prepare the draft budget for Council's review and consideration; and

Whereas it is not the Mayor's intention to exercise his power with respect to directly proposing and adopting the budget for the 2026 fiscal year;

I, Normand Riopel, Mayor of the Township of Champlain, pursuant to the powers extended to the head of council under Part VI.1 of the Municipal Act, 2001 (the "Act") and amendments to O. Reg. 530/22 made under the Act, and as permitted by Section

284.3 of the Act, hereby direct the Chief Administrative Officer, the Treasurer and Senior Staff as follows:

1. Prepare the staff recommended operating and capital budget for public engagement and Council's consideration at a Special Budget Meeting;
2. Bring forward to Council any other required decisions with financial implications in advance of the Special Budget meeting, including, but not limited to, the distribution of Champlain Community Grants, to be finalized during the adoption of the 2026 budget; and
3. Table the draft 2026 Operating and Capital Budget at a Special Budget Meeting to be held in February 2026.

Normand Riopel
Signed with ConsignO Cloud (2025/11/27)
Verify with verifio.com or Adobe Reader.

Normand Riopel, Mayor

Dated: November 27, 2025